EMMET COUNTY, IOWA
ZONING SIGN PERMIT

Phone: (712) 362-2609 Emmet Co. Assessor's Office 609 1st Avenue N 8:00 a.m.-4:30 p.m. M-F

Steve Hallgren, Zoning Administrator – (712-260-0913 *Emmet County Assessor's Office – (712) 362-2609*
Emmet County Engineer – (712) 362-4846 *Emmet County Public Health, Wells & Septic – (712) 362-2490*

PROPERTY OWNER INFORMATION

Name: _____ Cell Phone: _____

Address: _____

E911 Street Address of Project: _____

Email: _____

APPLICANT (If other than PROPERTY OWNER)

Name: _____ Cell Phone: _____

Address: _____

Email: _____

☐ Builder ☐ Contractor ☐ Other _____

SPECIAL NOTE: THE LOCATION OF PROPERTY LINES & EASEMENTS IS THE SOLE RESPONSIBILITY OF THE PROPERTY OWNER. EMMET COUNTY DOES NOT AND WILL NOT LOCATE PROPERTY LINES OR EASEMENTS. THE COUNTY ACTS ON INFORMATION PROVIDED ON THIS FORM. INACCURATE INFORMATION ON THIS FORM CAN RESULT IN PERMIT NON-ISSUANCE, REVOCATION, AND/OR LEGAL ACTION. IT IS RECOMMENDED A LICENSED LAND SURVEYOR BE USED TO ESTABLISH THE LOCATION OF PROPERTY LINES.

LOCATION OF PROPOSED SIGN

Street Address: _____

Legal Description: Qtr _____ Qtr_____ Sec_____ Township _____ Range _____
or Subdivision_____ Block _____ Lot _____

REASON FOR SIGN PERMIT

What type of sign is being proposed? _____*(e.g. wall, freestanding, roof, etc.)*

This permit is for *(what business, organization, etc.)*: _____

The sign text will read: _____

The sign will be located in the _____ zoning district

The sign will be _____ feet for the total height from the adjoining ground

The sign will be _____ feet from the front property line or street right-of-way line

The sign will be _____ feet from nearest building or _____ (check) if on the building wall

Value of proposed sign(s): $_____ Size of Sign_____ X _____

PROVIDE A VISUAL DEPICTION, IMAGE OR PHOTO AND TEXT OF THE PROPOSED SIGN(S)

ACKNOWLEDGEMENT & SIGNATURE

The undersigned applicant, by signing, acknowledges and agrees to the conditions of this permit and to adhere to the Emmet County sign regulations. I hereby will defend, indemnify, protect, and hold harmless Emmet County and its employees from any and all liability from any claim or cause of action which any person may claim to have by reason of any actual or alleged failure on part of the undersigned applicant to comply with the provisions thereof.

Signed: _____ Date: _____
Property Owner

Signed: _____ Date: _____
Contractor, Applicant, or other Authorized Representative (if Owner is not completing the work)

COUNTY OFFICE USE ONLY

This application and site plan presented by the applicant has been reviewed and is determined to be in compliance with the regulations.

This sign permit is: ☐ Approved ☐ Denied as presented on this date: _____

Signed: _____ Emmet County Zoning Administrator or Authorized Representative

Copy Sent to Applicant on: _____

Sign Permit Fee Paid: ☐ Yes ☐ No $_____ Sign Permit #_____