

Approved Emmet County Board of Supervisor Minutes
May 26, 2026 at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; Jeff Quastad; Tim Schumacher, Vice-Chair; Todd Glasnapp; John Pluth

Media: Mike Tidemann

Emmet County Employees present: LuWanda Towell, Melanie Summers Bauler, Tammy Stine, Kayleen Farmer (via Zoom)

Chairperson Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Schumacher to approve the board meeting minutes from 5-19-2026, also approving them for publication. All ayes. Motion carried. Motion to approve agenda with switch of Eagle View time from 9:00 to 8:50 by Quastad, second by Pluth. All ayes. Motion carried.

Committee updates: Schumacher-RIDES; Glasnapp-Corridor; Quastad-Central Iowa Juvenile Detention update on the possibility of remaining a part of that facility to keep space for Emmet County juveniles as a backup placement facility.

Public forum: Auditor Goebel stated there will be no Board of Supervisors' meeting on June 2nd due to the primary election. Saturday voting, May 30th from 8 a.m. to 4 p.m. at the West Administration Building, 101 N. 6th Street, Estherville.

Assessor Towell shared that the Eagle View flight in FY 2029 could be cancelled with the approval of the Emmet County Conference Board. For the FY2026 payment being processed on June 9th, E911 will pay their portion for the last time, the Board of Supervisors will pay their portion. Towell will reach out to the City of Estherville to involve them in the future flight discussion. The supervisors will re-visit the future flight at an upcoming supervisor meeting before the end of June 2026 and then determine which county departments will pay for the Eagle View cost share.

Consideration of the personnel policy listed suggestions presented at the May 19th, 2026 Board meeting:

1. Change Sheriff department's employees' monthly sick accrual from 8 hours to 10 hours to make the sick day more consistent with their normal shift of 10-12 hours. Motion to deny request by Quastad, second by Pluth. All ayes. Motion carried.
2. Give five weeks of vacation after 20 years of service. Motion to deny request by Pluth, second by Quastad. All ayes. Motion carried.
3. Schumacher made a motion to have the department head designate the hours of the employee within the job description based on the personnel policy definitions of full time (40, 37.5, 30) to eliminate the full-time pro-rate accounting process, second by Pluth. All ayes. Motion carried.
4. Part 1-Update longevity for secondary roads to:
5 yrs-\$35.00 per month
10 yrs-\$70.00 per month
15 yrs-\$105.00 per month
20 yrs-\$140.00 per month
Update tile intake premium to an extra \$.70 per hour vs current rate of \$.20 per hour.

Part 2- Longevity pay for employees paid out of the county budget that starts at 5 years of service for employees that work 30 hours a week or more using same tier as secondary roads.

Consideration of Part 1 and 2 combined.

Motion by Pluth to double longevity for secondary roads and to add the attorney, recorder, treasurer, auditor, sheriff, dispatch, jail, custodial, IT to the longevity monthly payment, excluding Quasi Independent Board and Assessor's Office employees:

- 5 yrs-\$20
- 10 yrs-\$40
- 15 yrs-\$60
- 20 yrs-\$80

Tile intake premium to 50 cents hourly, second of motion by Glasnapp. Discussion of longevity pay. Pluth and Glasnapp-ayes. Schumacher, Quastad, Hansen-nay. Motion did not carry.

Motion by Pluth to double longevity for secondary roads at the current scale and to add the attorney, recorder, treasurer, auditor, sheriff, dispatch, jail, custodial, IT to the longevity monthly payment starting at 10 years of longevity, excluding Quasi Independent Boards and Assessor's Office employees:

- 5 yrs-\$20 Secondary roads start
- 10 yrs-\$40
- 15 yrs-\$60
- 20 yrs-\$80

Tile intake premium to 50 cents hourly. Pluth amends his motion to state full-time employees, second of motion by Glasnapp. Hansen, Pluth and Glasnapp-aye. Schumacher and Quastad-nay. Motion carried.

These approved personnel policy changes will go to Ahlers and Cooney to create a new version of the personnel policy in addition to the changes needed for the disbanding of the secondary roads’ and dispatchers’ collective bargaining units. The new version of the personnel policy will need to be approved by the Board of Supervisors by the end of June. This will make personnel policy changes effective the date of adoption by the Board or the date of enforcement the Board decides.

Auditor Goebel discussed previous budget work session’s possible change of meal reimbursement process for the county from actual dollar reimbursement to establishing a per diem cap substantiated by receipts.

Motion by Glasnapp to set a maximum travel meal reimbursement of \$40 or less per diem substantiated by receipts, second by Quastad. All ayes. Motion carried.

Discussion on courthouse addition landscaping plans and costs. Consensus of board to get bids on the final landscaping around the addition. Blueprints show that the contractor will put 6 inches of dirt and seed grass in any disturbed lawn areas.

Motion by Pluth, second by Glasnapp to adjourn at 10:37 a.m. All ayes. Motion carried.

Heidi Goebel, County Auditor

Lisa Hansen, Chairperson