Approved Emmet County Board of Supervisor Minutes
May 19, 2026 at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair, Tim Schumacher, Vice-Chair; Jeff Quastad; Todd Glasnapp; John Pluth,

Media: Mike Tidemann, Ed Funston

Emmet County Employees present: Melanie Summers Bauler, Kayleen Farmer, Travis Sheridan, LuWanda Towell, Luke Olson, Tammy Stine, Allison Fisher, Walter Davis-Oeth, Michelle Howing

Chairperson Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the board meeting minutes from 5-12-2026, also approving them for publication. All ayes. Motion carried. Motion to approve agenda by Quastad, second by Pluth. All ayes. Motion carried.

Committee updates: Quastad-Peterson Point

Public forum: Travis Sheridan updated the Board on the storm from Sunday.

Motion by Pluth, second by Glasnapp to enter into the 28E Agreement with Northwest Iowa Planning and Development Safety Director Program. All ayes. Motion carried.

Board held discussion on final payments due to Christensen Construction for the balance of the Courthouse Addition. Motion by Pluth, second by Quastad to use LOSST funds to pay $250,000 for past due balance. Roll call: Glasnapp-aye; Pluth-aye; Quastad-nay; Schumacher-aye; Hansen-Aye. Motion carried.

Discussion was held on which departments would be paying on the remainder of the Eagle View contract through FY31. Board decided to table this discussion while Assessor Towell checks with the city and communities within the county for usage.

Cheryl McGrory from the YES Center joined the meeting to invite Emmet County to rejoin the YES Center for juvenile detention services the county must provide under Iowa Code.

Motion by Quastad, second by Schumacher to enter into the 28E Agreement for Northwest Iowa Multicounty Regional Juvenile Detention Center; YES Center Agreement to Join and Become a Member. All Ayes. Motion carried.

The Emmet County Personnel Policy Committee joined the meeting to present for consideration policy changes for the 2026 Emmet County Personnel Policy update.

Listed suggestions: 1. Change Sheriff department's employees' monthly sick accrual from 8 hours to 10 hours to make the sick day more consistent with their normal shift of 10-12 hours. 2. Give five weeks of vacation after 20 years of service. 3. Make all full-time employees either 40, 37.5, or 30 hours per week. The pro-rated scale would continue to be used for employees that work 20-29 hours a week to determine their contribution to health insurance and time off. Therefore, a full-time employee's sick vacation, personal and holiday time would be either 8, 7.5, or 6 hours. 4. **Part 1-**Update longevity for secondary roads to:

5 yrs-$35.00 per month
10 yrs-$70.00 per month
15 yrs-$105.00 per month
20 yrs-$140.00 per month

Update tile intake premium to an extra $.70 per hour vs current rate of $.20 per hour.

Part 2- Longevity pay for employees paid out of the county budget that starts at 5 years of service for employees that work 30 hours a week or more using same tier as secondary roads.

Board discussed suggestions. The Board will vote on these suggestions next week.

Motion by Schumacher, second by Quastad to set a public hearing date of June 16, 2026 at 10 a.m. for Emmet County FY26 Budget Amendment #2. All ayes. Motion carried.

Motion by Glasnapp, second by Quastad to set a public hearing date of June 16, 2026 at 10:05 a.m. for Emmet County FY26 Budget Departmental Appropriation Changes. All ayes. Motion carried.

Discussion on courthouse addition landscaping. Board tabled the motion to finalize approval.

Motion by Schumacher, second by Glasnapp to enter into the Cost Advisory Services Contract for FY26 thru FY28. All ayes. Motion carried.

Motion by Schumacher, second by Pluth to re-issue claims check to Swift Air that is lost in the mail for $1782.20 from December 16, 2025.

Misc. Drainage-Motion by Quastad, second by Glasnapp to approve Joint District Drainage Claim to Anderson Tiling for DD 4 EK in the amount of $1600. All ayes. Motion carried.

West Administration- Absentee voting is currently taking place for the Primary.

Courthouse Addition-Discussion on paying for East window out of the Non-Departmental Building Fund. Flowers for in front of the courthouse will be planted on Friday by a local 4-H group.

Motion by Quastad, second by Glasnapp to adjourn at 11:26 a.m. All ayes. Motion carried.

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Kayleen Farmer, Auditor's Assistant Lisa Hansen, Chairperson