Public Health
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Emmet County Public Health
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Emmet County Board of Health Meeting Minutes
November 20, 2025

Present: Andy Spurgin, Pam Caboth, Lela Kruse, Tracy Ross, Amber Henderson, Lisa Hanson.
Guests: Administrator Kari Batman, Ben Huntley, Sharon Hooge, Tammy Krieger, and Travis Sheridan.

The Emmet County Board of Health meeting was called to order by Chair, Andy Spurgin at 11:30 a.m. on November 20, 2025.

The agenda was sent prior to the meeting. Lela motion, Lisa seconded to approve the agenda as sent. Motion carried.

It was moved by Lela, seconded by Tracy to approve the minutes of the September Board meeting, and the September 30th Special meeting. Motion carried.

Administrator Kari Batman reviewed her report which was sent out prior to the meeting. Discussion followed.

Ben Huntley provided an Environmental Health report. Discussion followed.

Administrator Batman provided a fiscal update.

Old Business – NONE

New Business

Confidentiality Policy Updates – Action
Administrator Batman reviewed the changes to the Confidentiality Policy. Discussion followed. It was moved by Tracy, seconded by Lela to approve the updates as presented. Motion carried.

FY26 Child Health/Oral Health Subcontract – Action
Administrator Batman Provided an update on the Fiscal Year 2026 Child Health/Oral Health Subcontract. Discussion followed. It was moved by Lela, seconded by Amber to approve the subcontract as presented. Motion carried.

Hiring Committee Update – Chair Spurgin, Vice Chair Caboth, and staff member Sharon Hooge provided the hiring committee update. Following the update and comments from Administrator Batman, Travis Sheridan, Tammy Krieger, and Sharon Hooge it was moved by Lisa, seconded by Lela to have the committee reconvene to discuss the applicants and the offer. Motion carried.

Administrator Batman provided information on the VFA Statewide summary report. Discussion followed.

Administrator Batman provided information on the Emmet County VFA Summary. Discussion followed.

Administrator Batman reviewed the Naloxone use and availability by staff. Discussion followed.

Administrator Batman stated there is a county vehicle that is going up for bid which may be in line with what the Board has previously discussed for use by those employees that put on a significant number of miles each year. Discussion followed regarding placing a bid.

It was moved by Tracy, seconded by Pam to adjourn the meeting. The next meeting is scheduled for Thursday, January 20, 2025, at 11:30 a.m.

Minutes recorded by Pam Caboth, Vice Chair

Approved by: Pamela A Caboth

Date: 3/24/2026