



Emmet County Public Health
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Emmet County Board of Health Meeting Minutes
January 22, 2026

Present: Andy Spurgin, Lisa Hanson. On Zoom: Pam Caboth, Tracy Ross, Amber Henderson

Guests: Administrator Kari Batman, Administrator Kathy Johnson, Ben Huntley, Tammy Krieger

The Emmet County Board of Health meeting was called to order by Chair, Andy Spurgin at 11:30 a.m. on January 22, 2026

The agenda was sent prior to the meeting. Lisa motion, Pam seconded to approve the agenda as sent. Motion carried.

It was moved by Pam, seconded by Tracy to approve the minutes of the November 20th, 2025 Board meeting, and the November 25, 2025 Special meeting. Motion carried.

Administrator Kari Batman reviewed her report which was sent out prior to the meeting. Discussion followed.

Ben Huntley provided an Environmental Health report. Discussion followed.

Administrator Batman provided a fiscal update.

Old Business –

Naloxone Policy – It was moved by Pam, seconded by Lisa. All Ayes. Motion carried.

Vehicle Purchase update-Discussion

New Business

Election of Officers – Motion by Pam to be President and Andy to be Vice-President. Seconded by Amber. All Ayes motion carried

Board Authorized Signatory for Public Health and Environmental Health – Motion by Pam, seconded by Lisa.

Conflict of Interest Statements – Motion by Lisa, seconded by Amber.

FY27 Employee Wage Increases – Motion to approve the below employee wage increases by Pam, seconded by Lisa. All Ayes. Motion carried.

Sharon Hooqe	5% increase
Ben Huntley	5% increase
Deb Karels	3.5% increase
Taylor Howing	3.5% increase
Kathy Johnson	3.5% increase
Paula Myhre	increase to the PRN rate with the increase

FY27 Budget Approval – Motion to approve the increase in mileage reimbursement from \$.60 to the federal rate of \$.725, to put in the budget line items for a vehicle-line for purchase, budget line for insurance, budget line for maintenance and gas by Lisa, seconded by Tracy. All Ayes. Motion carried.

Community Health Partners of Sioux County MOU – It was discussed for charging \$500.00 for initial testing for lead and \$350.00 for clearance test to say fixed or not. Mileage would be added to those amounts. Motion to approve by Andy, seconded by Amber. All Ayes. Motion carried

Administrator Batman stated that Sharon, Taylor, and herself have gone through the Narcan training and that there will be a training open to the public and staff at Public Health on March 2nd, 2026 at 1:00 pm.

Administrator Batman stated that all of the remodel has been completed for the Annex building.

It was moved by Lisa, seconded by Amber to adjourn the meeting. The next meeting is scheduled for .

Minutes recorded by Tammy Krieger

Approved by: 

Date: 3/24/2026