Emmet County Board of Health Minutes

Thursday, May 29th, 2025 11:30 A.M.
Emmet County Public Health Conference Room
508 S 1st Street Estherville, IA

Public Health
Prevent. Promote. Protect.

Present: Kari Batman, ECPH Administrator, Ben Huntley, ECPH Environmental Health, Lela Kruse, Amber Henderson, Lisa Hansen, Tracy Ross
Guests: Treva Graves, Dickinson County Public Health

1. Call meeting to order: Meeting called to order by at 11:30 by Lisa Hansen

2. Approval of Agenda: Motion to approve agenda made by Lela Kruse, second by Amber Henderson

3. Review/Approve April 2025 Meeting Minutes: Motion to approve the April 2025 meeting minutes made by Lela Kruse, second by Tracy Ross

4. Tobacco Prevention Update-Treva Graves, Dickinson County Public Health-update on tobacco products that kids use to hide nicotine and vapes.

5. Administrator's Report (attached): Highlights from the administrator's report given by Kari; Tracy Ross will be the Medical Director for the Board of Health, term began April 2025.

6. Environmental Health Update given by Ben Huntley

7. Fiscal Update provided by Kari Batman

8. Old Business
   No old business

9. New Business
   FY26 Immunization Grant Contract. Contract reviewed by board. Motion to approve contract made by Amber Henderson, second by Lela Kruse.

   Wage Increase Recommendations-Recommended wage increase for Deb Karels' hourly wage to $21.00 per hour. The wage increase reflects the expanded scope of her duties and maintains internal equity with related positions. Motion to approve made by Lela Kruse, second by Tracy Ross.

   EPI update-Informational-Measles information. Iowa currently has one case of measles.

   UDMO KIDS Program Subcontract Notice-Informational

   Mission and Vision Statement Update-Our mission statement has not been updated since 1072. Staff at HHS will help with updating our mission statement.

10. Round Table

RAGBRAI will be staying in Estherville on July 21st. They will be going through Armstrong on July 22nd. Public Health will help at first aid stations.

11. Motion to adjourn: Motion to adjourn was made at 12:25 by Amber Henderson, second by Lela Kruse.

The next Emmet County Board of Health meeting will be held on Thursday, July 17th at 11:30

Signed and approved on: July 17, 2025

By: