Emmet County Board of Health Minutes

July 17th, 2025 11:30 A.M.
Emmet County Public Health Conference Room
508 S 1st Street Estherville, IA

Public Health
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Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGIwOTFlMWEtNDNhNy00YWQ1LTk1OTUtNWRjZjgxM2FhMzFl%40thread.v2/0?context=%7b%22Tid%22%3a%22c8e65324-d7d6-4c10-add8-f6ae79087f6a%22%2c%22Oid%22%3a%220241cd62-0647-4df1-9

Meeting ID: 228 462 980 203
Passcode: KK3ef7ZDafa-fca0c7a154bb%22%7d

Attendance: Lela Kruse, Andy Spurgin, Tracy Ross
Online: Lisa Hanson, Pam Caboth
Guests: Maddie Boswell

1. Call meeting to order: Andy Spurgin called the meeting to order at 11:42 a.m.

2. Approval of Agenda: Kari requested to add WIC update by Maddie Boswell to the agenda after approval of the May 2025 meeting minutes. Tracy Ross made a motion to approve the agenda, second by Lela Kruse. All ayes. Motion Carried.

3. Review/Approve May 2025 Meeting Minutes: A motion to approve the minutes of the May 2025 Board of Health meeting was made by Lela Kruse, second by Tracy Ross. All ayes. Motion carried.

4. WIC update- Maddie Boswell. Not given due to technical difficulties.

5. Administrator's Report (attached): Report given by Kari Batman, administration.

6. Environmental Health Update: Report given by Ben Huntley: Fy25 Grant funds utilized were $19, 283.93. Fy25 Q4 grant funds used were $5803; 7 wells tested, 15 tests complete, 1 well rehab.

7. Fiscal Update

8. Old Business

   Mission and Vision Statement Updates – Discussion; Will put back on the agenda at the September meeting to vote on updating the Mission and Vision Statements.

9. New Business

   Motion made by Tracy Ross to approve all grant contracts, amendments and MOUs with one vote, second by Lela Kruse. All ayes. Motion carried.

FY 25 ECNCI Amendment Approval – Action
FY 26 Elderbridge Homemaker and Personal Care Contracts Approval – Action
6 Year PHEP Avian Influenza Amendment Approval – Action
FY26 SA7 MOU Approval – Action
FY26 CLPPP Amendment Approval – Action
FY26 PWG Approval – Action
FY25 ECNCI CI and Intensive Contracts Approval – Action
2025 Community Health Needs Assessment Approval – Motion made by Tracy Ross to approve the 2025 CHNA, second by Lela Kruse. All ayes. Motion carried.
FY24 LPH Systems Survey – Informational
LPH Snapshot - Informational

10. Motion to adjourn:

The next Emmet County Board of Health meeting will be held on Thursday, July 17th at 11:30

Signed and approved on: 9/18/2025

By: Pamela A Cebroth