Approved Emmet County Board of Supervisor Minutes
September 23, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth, Jeff Quastad, Tim Schumacher, Todd Glasnapp

Media: Ed Funston, Mike Tidemann

Emmet County Employees present: Travis Sheridan, Justin Schultes. Casee Ross

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Quastad to approve the board meeting minutes from 09.16.2025 with the corrections of "Pluth voted nay to abate US Fish and Wildlife tax abatement " and "remove Wallingford, Armstrong and Ringsted Ambulance Services from the Opioid money request", also approving them for publication. All ayes. Motion carried. Motion to approve agenda by Glasnapp, second by Pluth. All Ayes. Motion carried.

Committee updates: Hansen-Early Childhood; Schumacher-NWIPDC (Northwest Iowa Planning and Development Commission) and RIDES; Glasnapp-Northwest Iowa Housing; Quastad-Petersen Point.

Public forum: Jarrod Fischer discussed that Wallingford Ambulance does not want to be included in the Opioid Fund request that was presented last week. Fischer expressed that the need for EMS in Emmet County are volunteers to get trained and serve on the ambulance services.

Sheriff Schultes asked if the board knew if any current contracts exist with the county animal impound.

Discussion on the $20,000 Opioid Fund money use for Estherville Ambulance cardiac monitor. Motion to not use any Opioid funds for the Estherville Ambulance request by Glasnapp, second by Quastad. All ayes. Board discussed other funding options for any future requests.

Procurement Policy updates. No verbiage changes. Just updated with current staff signing the policy. Motion to update with current staff by Pluth, second by Schumacher. All ayes. Motion carried.

Motion by Pluth, second by Glasnapp to adopt Resolution 25-35 Public Purpose for Precinct Election Worker Trainings. Roll call vote: Schumacher-aye; Glasnapp-ayes; Pluth-aye; Quastad-aye; Hansen-aye. Resolution adopted.
Resolution of Public Purpose for Precinct Election Worker Trainings RESOLUTION NO. 25-35

WHEREAS, the State of Iowa Administrative Rule 721—21.362(49) requires the County Commissioner of Elections to conduct annual trainings and before each election provide a refresher training course to implement Iowa Code Chapter 49;

WHEREAS, the Board of Supervisors has approved that election and election training expenses to include food and training supplies;

THEREFORE, BE IT RESOLVED we find the compliance with Iowa Code for precinct election worker trainings including food and training supplies are a public purpose and in the best interest of the public.
Dated: September 23, 2025 Lisa Hansen, Chairperson Attested by: Heidi Goebel, Emmet County Auditor

Casee Ross presented an update to Emmet County General Assistance Guidelines. Guidelines currently list $400 for a general assistance rent payment. Motion by Schumacher to make no changes to the general assistance rent payment, second by Quastad. All ayes. Motion carried.

Discussion on steps to correct the HVAC at the Annex Building. Ross asked about what the status was with adding a mini split to her office and Kari Batman's office at the Annex Building. Pluth will get estimates and Ross will also.

Travis Sheridan, EMA Director, presented on the Dolliver and Ringsted siren project. The expenditure for this project would need to be paid for EMA commission and be paid back from federal funds received by each city for the project. Each city will have the 15% match that is required. State of Iowa pays 10%. Federal funds pay 75%. Motion by Quastad that the county budget would cover the pass thru expenditures of the siren project for Dolliver and Ringsted if the EMA Commission does not approve the expenditure, second by Glasnapp. All ayes. Motion carried.

Motion to approve the Title VI Non-Discrimination Agreement for Iowa DOT and Emmet County by Schumacher, second by Pluth. All ayes. Motion carried.

Motion to approve the USDOT Standard Title VI/ Non-Discrimination Assurances by Quastad, second by Pluth. All ayes. Motion carried.

Davis-Oeth will meet with the Iowa DOT representative for the Title VI audit.

No utility permits.

Manure Management Plans reviewed by the supervisors:

Facility	Owner	Site
Ulrich ULRH	Jeff Ulrich	#57876

Increased in head count manure management plan for PRKG 368 LLC (Oleson) Site #67605. Notice will be published in paper next week. Item will appear on agenda October 14 to reply to Iowa DNR by October 20.

Quastad discussed the courthouse addition construction and the possibility of adding one exterior light by entrance.

Board discussed agenda items for September 30th.

Board acknowledged the letter received from AFSMCE Local #1639 to open negotiations for collective bargaining agreement that would start July 1, 2026.

Motion by Glasnapp , second by Quastad to adjourn at 11:00 a.m. All ayes. Motion carried.

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Heidi Goebel, Auditor Lisa Hansen, Chairman