Approved Emmet County Board of Supervisor Minutes
August 12, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth, Jeff Quastad, Tim Schumacher, Todd Glasnapp

Media: Mike Tidemann, Ed Funston

Emmet County Employees present: Melanie Summers Bauler, Heidi Goebel, Tammy Stine, Tammy Krieger

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Schumacher to approve the board meeting minutes on 08/5/2025, also approving them for publication. Motion to approve meeting agenda by Quastad, second by Pluth. All Ayes, motion carried.

Committee updates: Hansen-County safety meeting; Quastad-Petersen Point on Wednesday.

Public forum: nothing offered. Board began reviewing claims. Engineering operators' union rep, Spencer Yockey, sent a letter to the supervisors on behalf of Local 234 to open the current agreement for the expressed purposes of increasing wages. The letter is requesting a time and date from the supervisors to meet with Local 234.

Tammy Stine, Deputy Assessor, joined the meeting to share that appointed assessor, LuWanda Towell, has received confirmation from the Iowa Department of Revenue of her appointment to fill the assessor vacancy. Stine's Deputy Assessor appointment starts over for a six-year term with the new appointment.

Motion by Quastad, second by Glasnapp to approve monthly claims. All ayes. Motion carried.

Motion by Schumacher, second by Quastad to approve monthly drainage claims. All ayes. Motion carried.

Claims paid prior to August 12, 2025

DATE	VENDOR	PURPOSE	AMOUNT
7/15/2025	Armstrong Service Center	Gas	$86.71
7/22/2025	ISAC Unemployment	unemployment for 2nd QTR	$4,610.54
7/28/2025	Tiny Treasures Community Daycare	LOSST funds match for fundraising dollars	$45,700.00
7/28/2025	Quadient Postage Funding	Postage refill	$1,500.00
7/30/2025	United States Treasury	PCORI Fees 2025	$260.25
8/4/2025	ISAA-Attn Wayne Schwikerath Secretary	August Bootcamp for LuWanda	$150.00

Vendor Name	**Payable Description**	**Total Payments**
911 CUSTOM LLC	Gear for Carriers	$208.55
A & M LAUNDRY INC	CH LAUNDRY	$169.48
Ahlers & Cooney	IUC Proceedings Summit Pipeline	$77.99
Ace Hardware	PARK MAINT	$992.77
Alex Ewen	PHONE	$20.00
Alliant Energy	LIGHTS	$731.65
Alpha Wireless Comm	Mower Radio	$1,740.71
Amazon Capital Services	Sheriff Desktop	$1,078.87
AMERICAN WELDING & GAS INC	Fire Extinguiser inspection	$210.01
Anderson Tiling	TILE SUPPLIES	$4,774.60
Anthony Olson	Veteran Medical Transport	$195.06
Armstrong Ambulance	Monthly payment	$579.67
Armstrong Historical Society	Monthly Payment	$125.00
Armstrong Journal	PUBLICATIONS	$1,042.73
Armstrong Senior Citizens	Monthly Payment	$150.00
AT & T	E911 ACCESS	$22.50

ATTN: Client Billing AVERA	DRUG SCREENS	$195.00
ATTN: Wayne Schwickerath ISAA	Fall School	$850.00
Austin Anderson	MOWING	$590.00
Avera Medical Group Estherville	Employee testing	$95.00
Avera Patient Sercices	DH 1704	$502.83
B & B FARM DRAINAGE	Repair Sink Hole	$1,226.00
B & W CONTROL SPECIALISTS INC	BRUSH SPRAYING	$9,502.50
BCN TELECOM	Sheriff monthly fee	$77.23
Ben Huntley	Mileage and cell phone	$553.40
Black Hills Energy	Gas Bill	$447.99
BOMGAARS SUPPLY	EDGING	$105.93
Brett D Mortimore-Drain Pro of NW Iowa LLC	West Admin inspection of sewer	$200.00
C & G MANUFACTURING LLC	Welding Supplies	$157.94
CAASA	Monthly Payment	$208.33
Cami Paulson Emmet CO Fairgrounds	Monthly Payment	$4,664.58
Cannon Moss Brygger & Associates, P.C.	ARCHITECT SERVICES	$2,116.50
Carlos L Witbracht	Veteran Medical Transport	$19.20
Casee Ross	Mileage for outreach	$15.60
CEN TEC CAST METALS PRODUCTS	Bronze Markers for Cemeteries	$3,127.89
Central Iowa Detention Juv Detention Center	CH Shelter care	$4,815.00
Centurylink	E911 Phone Services	$197.62
Centurylink-Lumen	Long Distance	$33.52
CHERYL LAKE	DEPOSITIONS	$66.00
Christensen Construction Company	ARPA Courthouse Renovation App 2	$131,005.00
City of Armstrong	WATER/SEWER	$120.75
City of Estherville	Utilities	$5,967.95
City of Estherville - Ambulance	Monthly Payment	$3,333.33
City Of Ringsted	WATER/SEWER	$40.50
City of Wallingford	WATER/SEWER	$35.75
City of Wallingford	Monthly Payment	$434.75
COAST TO COAST SOLUTIONS	EDUCATIONAL MATERIALS	$232.16
Corporate Translation Services Inc	Interpreter Services	$85.39
Daniel Welhousen	CLEANING	$280.00
DAN'S REPAIR	32-3 Tire repair	$112.00
DAVE SIEM US FILTER CORP	USED OIL FILTER DISP	$140.00
DEB KARELS	Cell Stipend	$29.00
DIAMOND MOWERS INC	MOWER DECK	$49,825.00
DISCOVERY HOUSE	Monthly Payment	$583.33
DON JOSE RESTAURANT, Inc	July Meals	$856.00
DOUGLAS W & ROBIN L ADKINS	MINERAL RIGHTS	$16,279.96
Ed Stivers Ford Inc	2025 Ford Explorer	$46,900.00
ELECTRONIC SERVICES SYSTEM	Maintenance and Support for ILR	$1,146.54
Elizabeth Bixby	Cell Stipend	$20.00
Elizabeth Sanchez	INTERPRETER	$276.46
Emmet Co Engineer	July Fuel	$3,986.18
Emmet Co Historical Society	Monthly Payment	$500.00
Emmet Co Sheriff	Transport Fees FECR013132	$649.32
Emmet Co Treasurer	Monthly postage	$765.27
Equipmentshare.com Inc-Forge & Build	NEW SHOP	$21.58
Estherville Chamber of Commerce	Monthly Payment	$1,666.67
Estherville Communications, LLC	Internet Fees	$263.11
Estherville Dinner Date	Monthly Payment	$300.00
Estherville Library	Monthly Payment	$1,477.50
Estherville News and Spirit	PUBLICATIONS	$1,232.47

Estherville Pharmacy	Prisoner Meds	$165.73
ESTHERVILLE PRINTING CO	PLAQUE	$50.40
FAREWAY STORES	Groceries	$988.80
FARM & HOME PUBLISHERS	Platte Books	$1,070.14
FILE 2594 COUNSEL - VISUAL EDGE IT	Copies	$92.12
FIRSTNET AT&T MOBILITY	AIR CARDS	$1,073.40
FORCE America Distributing LLC	PARTS	$54.84
GALLS LLC	Uniform Pants	$1,145.70
GORDON FLESCH COMPANY	COPIER	$71.23
GORDON FLESCH COMPANY GFC LEASING	Copier lease	$723.50
HARRIS SANITATION & SONS INC	GARBAGE DISPOSAL	$2,218.00
Heidi Goebel	Meal and Mileage	$71.92
HOTSY EQUIPMENT CO	REPAIR	$327.68
HY-VEE ACCOUNTS RECEIVABLE	Jail Groceries	$863.30
ICS JAIL SUPPLIES INC	Jail Pens	$75.36
INMAN ELECTRIC	COMPUTER PARTS IC TRAILER	$65.97
INMAN VINYL SHOP	DECAL	$39.00
IOWA LAKES ELECTRIC COOP	UTILITIES	$1,309.21
IOWA LAKES REGIONAL WATER	GRUVER	$156.50
IOWA LAW ENFORCEMENT ACADEMY	Jail School 40 Hour	$400.00
JAMES CREECH MD	Medical Examiners Fees JD	$800.00
JCL SOLUTIONS - JANITORS CLOSE	Jail Supplies General TP	$76.07
JEFFREY ENDERSON	Cell Stipend	$20.00
Jenness Family Funeral Homes, Inc	Funeral expense CP	$2,700.00
JOHN DEERE FINANCIAL	PARTS	$2,397.16
JOHN PITZER SALES	TOOLS	$49.31
JOHNSTON AUTOMOTIVE	BATTERIES	$686.86
KARI BATMAN	Cell Stipend	$33.80
KARPEL COMPUTER SYSTEMS INC	FY26 Fiscal Billing Hosting Fees	$3,900.00
KAYLEEN FARMER	Election training mileage to DM	$266.78
Kirkham, Michael & Associates, Inc	BRIDGE DESIGN	$6,944.00
KNIGHT PROTECTION	Fire Alarm system testing/inspection	$306.00
KWIK TRIP	Groceries	$33.22
Larry Kirchner	PHONE	$20.00
LAWSON PRODUCTS INC	PARTS	$6,362.67
LISA HANSEN	Monthly mileage	$184.48
LU WANDA TOWELL	Mileage	$106.20
LUCAS OLESON	PHONE	$20.00
MAIL SERVICES LLC	Postage Renewals	$445.25
MARCO (DALLAS)	Printer fees	$469.83
MARCO (MPLS)	Copier	$301.31
MARIA HANSGAARD	Mileage	$56.86
MARTIN KANE	mileage	$110.20
MARY MOORMAN	Contracted Services	$529.38
MATHESON TRI-GAS INC	WELDING SUPPLIES	$609.94
MATT REINEKE	Cell Stipend	$20.00
MCKESSON MEDICAL & SURGICAL	Immunization supplies	$780.94
MEDIACOM	Courthouse phone services	$2,212.88
MELANIE SUMMERS BAULER	Cell Stipend	$20.00
MICHELLE HOWING	Cell Stipend	$20.00
MIDAMERICAN ENERGY CO	GAS	$14.58
MIDWEST TECHNOLOGY SERVICES	Phone and internet	$193.10
MILLER SELLNER FAIRMONT LLC	NEW MOWER 61"	$14,708.32
MODERN MARKETING	2026 CALENDARS	$180.53

MONICA CASTILLO	Mileage	$208.17
MONTANDON WRECKER SERVICE LLC	32-7 Brakes and CV Shaft	$1,078.73
NuWay-K&H Cooperative	DIESEL	$3,127.07
NW IA PLANNING & DEVELOPMENT	CPR/AED CLASS	$760.00
OFFICE ELEMENTS	Office Supplies LT	$42.48
ONE OFFICE SOLUTION	Folders	$171.58
O'REILLY AUTOMOTIVE	Wiper Fluid	$6.99
PAMELA DETTMANN	Cell Stipend	$20.00
PAULA MYHRE	Mileage	$140.85
PITNEY BOWES INC	RENTAL & SUPPLIES	$507.84
POLICE LEGAL SCIENCES INC	Dispatch monthly training	$494.00
POWER PLAN	REPAIR	$1,039.79
Pro Cooperative	DIESEL	$10,930.73
Pro Cooperative	Gas	$76.65
Quadient Leasing USA, Inc	Postage meter lease	$619.62
Ringsted Ambulance	Monthly Payment	$483.08
Ringsted Dispatch	PUBLICATIONS	$521.38
Ringsted Library	Monthly Payment	$492.42
Ringsted Senior Citizens, %Ron Wilson	Monthly Payments	$150.00
Ringsted Telephone	ARMSTRONG	$131.26
River Valley Telecommunication	PHONE INTERNET	$302.18
Rob Goebel	Monthly DHS Rent	$1,992.00
ROXANNE BUDACH	Cell Stipend	$20.00
SEAT TREASURER %ISAC	Election educ/training Heidi and Roxann	$450.00
SECURE SHRED SOLUTIONS LLC	CUSTODIAL SUPPLIES	$54.00
Sharon Hooge	Mileage	$186.20
Sherri Williams	Cleaning	$402.50
SIDNEY KRUEGER	EDUCATION	$45.00
SONIA CASTILLO	Interpreter services	$87.20
Spencer Municipal Hospital	BLS Training Cards	$180.00
Spencer Office supplies	Manilla File Jackets	$103.57
STALLS FARM & HOME	TOOLS	$941.60
STAR GROUP LLC-NAPA	PARTS	$650.81
Steve J Hallgren	Zoning Admin Fee including mileage	$2,935.04
SUE ZEMAN	MOWING	$762.00
SWIFT AIR INC	1/2 courthouse 1/2 LEC cooling unit	$1,362.00
TAMMY KRIEGER	Cell Stipend	$20.00
TAYLOR HOWING	Mileage	$187.40
THERESA WEST	FEE REIMBURSEMENT	$15.00
THOMAS EGELAND	Cell Stipend	$20.00
TIGER PRIDE LAWN CARE	Extermination services	$45.00
T-Mobile USA Inc	Cell phone and hot spots	$201.54
TRAVIS FREDERICKSEN	PHONE	$20.00
Travis Sheridan	Cell Stipend	$20.00
TREVOR DUCKETT	Offsite Backup Software	$910.00
TRUCK CENTER COMPANIES	PARTS	$129.95
U OF IOWA STATE HYGIENIC LAB	Water testing	$250.50
UPPER DES MOINES OPPORTUNITY	FY 2026 Qtrly Allocation #1	$4,250.00
VERIZON WIRELESS	PHONES	$270.71
VFW POST 3388	inmate supper	$536.00
VISA	Misc Grants, HB, Education,Supplies	$6,382.54
WALTER DAVIS-OETH	HOTEL	$134.00
WELLS FARGO - ELITE CARD	Transport Fuel	$1,616.55
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	$68.00

West Payment Center	Westlaw	$1,027.11
WEX BANK	GAS	$47.96
WINDSTREAM	Crisis Line	$27.42
WINDSTREAM	DOLLIVER PHONE	$180.73
ZIEGLER	REPAIR	$1,263.87

Pay 2025 July	**$420,772.23**
Total Gross Payroll	**$543,254.20**
County Share IPERS	**$39,714.64**
County Share FICA/SS	**$24,500.03**
County Share Medicare	**$5,729.83**
County Share Health/Life/Dent Ins.	**$81,005.99**

Quastad made the motion to appoint Mary (Margot) Humble as Lincoln Township Clerk, second by Schumacher. All ayes. Motion carried.

Board of adjustment resignation received from Phil Henricksen. This creates two openings on the board of adjustment. No new appointments made.

Pluth shared that Ellsworth Township Clerk, Larry Anderson, notified him that Ryan Knudson will replace Daryl Madison as Ellsworth township trustee.

Zoning contact discussion. Schumacher discussed switching the pay method from hourly to stipend. Stine joined conversation to explain what duties were needed. Motion by Pluth to split the zoning local contact stipend of $300 between two people in the assessor's office (Stine and Greig) and will receive $150 monthly stipend, second by Schumacher. All ayes. Motion carried. Consensus of the board to start with August payroll.

Resolution 25-33 will appear on next week's agenda. Luke Straw with the Iowa DNR is working with his legal team on the wording of the resolution.

Board developed the terms of the Iowa DNR Jack Creek clean out agreement.
Motion by Pluth, second by Quastad to approve the agreement/ letter as written, full text follows. All ayes. Motion carried.

August 12, 2025 Lucas Straw c/o Iowa DNR To Iowa DNR,

EPA 17 Jack Creek clean out agreement from the Swan Lake dam to the bridge at 190th Street.

The Emmet County Board of Supervisors acting as drainage district trustees and with permission of the Palo Alto County Supervisors (vote in BOS minutes 8/5/2025) approve the following contractors for the work to be done:
Gardner/ Joshua's Excavation, Bodle/ B & B Farm Drainage, Rezac/ Rezac Excavation, JT Excavation, Michelson

Definition of work to be done:
Remove sediment down to the original clay base, leaving the ditch bank profile in place. Level the spoil within the easement.
Sincerely, Lisa Hansen Chairman

Motion by Quastad, second by Hansen to also add "repair work to be done immediately after Fall 2025 harvest" to the agreement.

DRAINAGE: Joint drainage claim for Reutzel Excavating, TRI 84 $805.00. Motion by Schumacher, second by Glasnapp to approve claim. All ayes. Motion carried.

Schumacher called Walter Davis-Oeth in regard to the letter from the Local 234. Board asked Davis-Oeth to call rep, Spencer Yockey.

DRAINAGE: DD44 Email from Collin Klingbeil with clarification on rock check dams. Goebel read the email aloud and rock check dams can be utilized as long as they don't exceed 0.03 acres. Quastad will reach out to Klingbeil to get a cost estimate done.

DRAINAGE: DD 163-landowner called to discuss the possible purchase of neighboring land and wanted to abandon county tile, takeover/ replace tile and "lift" the water from the newly purchased property as a landowner, not as part of the county drainage

district. Quastad will reach to landowner and explain that the change would more than likely need drainage engineering to not cause damage to the remaining district.

Courthouse addition. Quastad discussed wiring in addition.

West Administrative Building discussion on AC unit not cooling.

Manure Management Plans

Owner	Site Name	Site Number
Calvin Bremer	Bremer IA Site	#62200

Motion by Schumacher, second by Glasnapp to adjourn at 10:37 a.m. All ayes. Motion carried.

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Heidi Goebel, Auditor Lisa Hansen, Chairman