Approved Emmet County Board of Supervisor Minutes
July 15, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen (Chair), John Pluth joined meeting at 8:34, Jeff Quastad, Tim Schumacher (vice-chair), Todd Glasnapp

Media: Mike Tidemann, Amy Petersen

Emmet County Employees present: Heidi Goebel, Melanie Summers Bauler

Chairman Hansen called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Quastad to approve the board meeting minutes on 7.8.2025, also approving them for publication. All ayes, motion carried. Motion by Quastad, second by Glasnapp to approve the minutes of the public hearing on 7.7.2025, also approving them for publication. All ayes. Motion carried. Motion to approve the agenda by Glasnapp, second by Schumacher. All Ayes, motion carried.

Committee updates: Hansen-county safety meeting; Pluth-HVAC research at the public health building, program at Public Health today Cancer in Emmet County from 12 to 1; Glasnapp-tomorrow Corridor and NWIPDC; Quastad-HAZMAT meeting in Mason City with EMA Director Sheridan; Quastad-Petersen Point.

Public forum: Goebel shared no BOS meeting July 22 due to RAGBRAI and supervisor work session tonight at 6 p.m. in the Board Room to discuss changes to the amendment to the wind energy ordinance.

Motion by Schumacher, second by Glasnapp to approve the monthly claims. All ayes. Motion carried.

Vendor Name	Payable Description	Total Payments
A & M LAUNDRY INC	Laundry Services Courthouse	$ 209.49
Accounting Dept Ahlers & Cooney	IUC Proceedings Summit Pipeline	$ 1,770.38
Ace Hardware	Batteries and padlock	$ 195.40
Alex Ewen	PHONE	$ 20.00
Alliant Energy	RINGSTED	$ 372.47
AMAZON CAPITAL SERVICES	IT Tools	$ 1,023.30
ANDERSON TILING	DD37 LINE124	$ 5,990.50
Armstrong Ambulance	Monthly payment	$ 579.67
Armstrong Building Supply	SUNDRY	$ 13.98
Armstrong Historical Society	Monthly Payment	$ 125.00
Armstrong Journal	BOS Meetings	$ 1,373.71
Armstrong Library	FY 2026 Payment Annual	$ 7,465.00
Armstrong Senior Citizens	Monthly Payment	$ 150.00
Armstrong Service Center	Gas	$ 86.71
AT & T	E911 Access	$ 14.95
ATTN: CLIENT BILLING AVERA	Employee Testing Services	$ 416.00
Austin Anderson	MOWING	$ 580.00
AVERA MED GROUP ESTHERVILLE	JH 8514	$ 13,934.55
B & W CONTROL SPECIALISTS INC	WEED SPRAYING	$ 61,446.16
BCN TELECOM	Sheriff	$ 86.97
Ben Huntley	Mileage and Expenses	$ 107.60
Black Hills Energy	Gas bill courhouse	$ 438.52
CAASA	Monthly Payment	$ 208.33
Cami Paulson Emmet CO Fairgrounds	Monthly Payment	$ 4,664.58
Cannon Moss Brygger & Associates, P.C.	ARCHITECT SERVICES	$ 1,393.50
Central Iowa Detention Juv Detention Center	Member Detention CH	$ 720.00
Centurylink	Admin Phone charges	$ 98.30
Centurylink-Lumen	Conservation long distance	$ 33.27
Christensen Construction Company	NEW SHOP	$ 31,493.00
City of Armstrong	WATER/SEWER	$ 120.75
City of Estherville	Utilities	$ 5,334.43
City of Estherville - Ambulance	Monthly Payment	$ 3,333.33
City Of Ringsted	GARBAGE	$ 40.50
City of Wallingford	WATER/SEWER	$ 35.75
City of Wallingford	Monthly Payment	$ 434.75
CLAY COUNTY PUBLIC HEALTH	Lead Grant Expenses FY25	$ 1,650.00

Coleman Auto Spirit Lake	Work to 32-9's squad	$	312.91
Corporate Translation Services	Law Enforcement Interpreter	$	96.74
Daniel Welhousen	June cleaning	$	280.00
DAN'S REPAIR	32-5 oil change	$	66.00
DEB KARELS	Cell Stipend	$	28.40
DetectaChem, Inc	Drug Test Kits	$	88.88
DIANN MINION	Passport Cord	$	5.35
DICKINSON CO PUBLIC HEALTH	Lead Grant Expenses FY25	$	1,650.00
DISCOVERY HOUSE	Monthly Payment	$	583.33
DOLLAR GENERAL	Soap	$	24.95
DON JOSE RESTAURANT, Inc	June Meals	$	920.00
DUITSMAN PLUMBING & HEATING	REPAIR	$	167.64
ELDERBRIDGE AGENCY ON AGING	County Support	$	9,418.00
Elizabeth Bixby	Cell Stipend	$	20.00
Elizabeth Sanchez	Interpreter Services	$	235.60
Emmet Co Auditor	IDDA 2025 FEES9	$	7,437.63
Emmet Co Engineer	June Fuel	$	3,251.43
Emmet Co Historical Society	Monthly Payment	$	500.00
Emmet Co Sheriff	Transport Fees FECR013174	$	1,639.29
Emmet Co Treasurer	Monthly postage	$	983.90
EMPLOYEE BENEFIT SYSTEMS	Health Insurance Premium	$	120,597.47
Estherville Chamber of Commerce	Monthly Payment	$	1,666.67
Estherville Communications, LLC	Internet Fees	$	463.68
Estherville Dinner Date	Monthly Payment	$	300.00
Estherville Library	Monthly Payment	$	1,477.50
Estherville News and Spirit	BOS Meetings	$	1,444.38
Estherville Paint & Glass	Park Maintenenace	$	36.23
Estherville Pharmacy	Prisoner Meds	$	155.92
FAREWAY STORES	Groceries	$	1,006.67
FILE 2594 COUNSEL - VISUAL EDGE IT	Copies	$	14.15
FIRSTNET AT&T MOBILITY	PD Air Cards	$	801.10
FORCE America Distributing LLC	PARTS	$	1,350.51
GALLS LLC	Uniform Pants	$	2,101.60
Ginnie Herron ICEOO Treasurer Guthrie County	CONFERENCE	$	275.00
GORDON FLESCH COMPANY	COPIER	$	69.11
GORDON FLESCH COMPANY GFC LEASING	Copier Lease	$	662.58
Heidi Goebel	Cell Stipend	$	20.00
HY-VEE ACCOUNTS RECEIVABLE	Jail Groceries	$	1,152.06
IA DRAINAGE DIST ASSOCIATION	County Dues FY2026	$	7,437.50
IA WATER WELL ASSOCIATION	Dues	$	90.00
IACCB	2026 Membership Renewal	$	1,100.00
INMAN VINYL SHOP	Courthouse Door Signage	$	55.00
IOWA CO ATTY CASE MGMT	Karpel	$	10,860.00
IOWA DNR-WATER SUPPLY SECTION	Public Water Supply Fees	$	75.00
IOWA GREAT LAKES DOORS	Door Opener, Door Panel, Labor	$	956.75
IOWA LAKES REGIONAL WATER	GRUVER	$	84.00
IOWA LAW ENFORCEMENT ACADEMY	Jail School 20 HR	$	275.00
Iowa State Sheriff & Deputies Association	Jail School	$	200.00
ISAC-DUES	County Wide Annual FY26 Dues	$	6,700.00
ISAC-REGISTRATIONS	Tammy & Kayleen SEAT 2 training	$	1,330.00
JACOBSON-WESTERGARD & Associates, Inc	DD44 MAIN ENGINEERING	$	1,155.00
JCL SOLUTIONS - JANITORS CLOSE	Courthouse Custodial Supplies	$	489.49
JEFFREY ENDERSON	Cell Stipend	$	20.00
JOHN DEERE FINANCIAL	Repair	$	8,666.27
JOHNSTON AUTOMOTIVE	Part	$	21.21
KAM Line Highway Markings	PAVEMENT MARKINGS	$	108,112.66
KARI BATMAN	June Mileage	$	314.60
KAYLEEN FARMER	Cell Stipend	$	20.00
KCN - KC NIELSEN LTD	TRACTOR	$	133,243.00
Kiesler Police Supply, Inc	Portion of Launcher	$	600.00
Kirkham, Michael & Associates, Inc	BRIDGE DESIGN	$	17,360.00
KWIK TRIP	Groceries	$	32.99
LAIR TILING & EXCAVATION INC	DD40 MAINA BR8F REPAIR	$	567.00
Larry Kirchner	PHONE	$	20.00

Larry Lair Excavating INC	DD 108REPAIR BROKEN TILE	$	1,195.00
Larry White	TOOL	$	34.25
LISA ROSBURG	ISAC Annual Conference Lisa R	$	275.00
LU WANDA TOWELL	Supplies - June	$	108.00
LUCAS OLESON	PHONE	$	20.00
MAIL SERVICES LLC	Renewals Postage	$	466.05
MAINSTAY SYSTEMS OF IOWA	Monthly Maintenance X3	$	237.00
MARCO (DALLAS)	Printer Fees	$	422.16
MARCO (MPLS)	West Building Switches remaining	$	4,533.33
MARIA HANSGAARD	Cell Stipend	$	29.00
MATT REINEKE	Cell Stipend	$	20.00
MEDIACOM	Courthouse Phone Service	$	1,902.23
Megan R. Sankey CSR,RMR,CRR	Subscription Court Recorder	$	79.00
MELANIE SUMMERS BAULER	Cell Stipend	$	20.00
MICHELLE HOWING	Cell Stipend	$	20.00
MIDAMERICAN ENERGY CO	RINGSTED	$	14.54
MIDWEST TECHNOLOGY SERVICES	New Phone System Monthly Bill	$	192.85
MONICA CASTILLO	Mileage	$	75.88
MONTANDON WRECKER SERVICE LLC	Oil Change for 32-9	$	337.98
Northstar Electric LLC	West Admin Building Wiring	$	517.05
NuWay-K&H Cooperative	DIESEL	$	2,111.74
NW IA PLANNING & DEVELOPMENT	SHIELD Fiscal Year 2026 1st Draw	$	3,268.15
OFFICE ELEMENTS	Copier Paper	$	15.00
ONE OFFICE SOLUTION	Staples and legal Pads	$	307.54
O'REILLY AUTOMOTIVE	Wiper Blades	$	66.48
PALO ALTO PUBLIC HEALTH	Lead Grant FY 2025	$	1,650.00
PAMELA DETTMANN	Mileage to CA Conference	$	140.00
PAULA MYHRE	Cell Stipend	$	27.20
Pluth Excavation- John Pluth	DD60 INV16	$	1,540.00
POMP'S TIRE SERVICE INC	TIRES	$	101.84
QUASTAD DRILLING & REPAIR	DD77 REPAIR	$	2,400.00
Ringsted Ambulance	Monthly Payment	$	483.08
Ringsted Dispatch	BOS Meetings	$	686.86
Ringsted Library	Monthly Payment	$	492.42
Ringsted Senior Citizens	Monthly Payments	$	150.00
Ringsted Telephone	ARMSTRONG	$	131.52
RIVER VALLEY TELECOMMUNICATION	Phone and internet	$	302.34
ROB GOEBEL	Monthly DHS Rent	$	1,992.00
ROXANNE BUDACH	Cell Stipend	$	20.00
Schneider Geospatial, LLC	Annual Software Maintenance	$	16,653.00
SHARON HOOGE	Cell Stipend	$	37.40
SHERRI WILLIAMS	Cleaning for June	$	418.00
SIDNEY KRUEGER	Naturalist Uniforms	$	52.08
STACIE HERRIDGE ICUBE	Tyler Training Events/Dues FY 2026	$	200.00
STALLS FARM & HOME	PARTS	$	244.79
STAR GROUP LLC-NAPA	PARTS	$	325.11
STEVE'S SALES & SERVICE	Repairs	$	1,029.63
SUE ZEMAN	MOWING	$	635.00
SWIFT AIR INC	Fix Bad Motor bracket in courthouse	$	568.31
TAMMY KRIEGER	Cell Stipend	$	20.00
TAMMY STINE	Supplies	$	105.94
TAYLOR HOWING	Mileage	$	58.40
THOMAS EGELAND	Cell Stipend	$	20.00
TIGER PRIDE LAWN CARE	Extermination services	$	45.00
TIMEKEEPING SYSTEMS INC	Timekeeping System	$	4,720.20
T-Mobile USA Inc	Cell phone and Hot Spot services	$	200.74
Todd Hummel	FORKLIFT	$	18,500.00
TRAVIS FREDERICKSEN	PHONE	$	20.00
Travis Sheridan	Cell Stipend	$	20.00
TREVOR DUCKETT	Offsite Backup Software	$	435.00
Tritech Software System	CAD Yearly Maintenance	$	17,198.43
TRUCK CENTER COMPANIES	REPAIR	$	2,992.23
U OF IOWA STATE HYGIENIC LAB	Water testing	$	471.50
VANGUARD APPRAISALS INC	Special Appraisals Services Comm/Ind	$	330.00

VERIZON WIRELESS	Monthly cell phone	$	349.55
VFW POST 3388	Inmate Supper	$	1,096.00
VISA	Private Well Grant testing postage	$	2,423.55
WAHLTEK INC-NBS	Purchase New Recorder 50% down	$	16,336.00
WELLS FARGO - ELITE CARD	Training fuel, meal, hotel	$	903.23
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh IM C2500	$	68.00
WINDSTREAM	Acct 63194377001 Crisis Line	$	20.22
ZIEGLER	SOFTWARE LICENSE	$	1,422.43

Claims paid prior

Pay 2025 June	**$397,449.88**
Total Gross Payroll	**$546,402.49**
County Share IPERS	**$36,274.81**
County Share FICA/SS	**$23,076.00**
County Share Medicare	**$5,396.79**
County Share Health/Life/Dent Ins.	**$82,507.14**

VENDOR	PURPOSE	AMOUNT
Ace Hardware	**Park Supplies**	**$195.53**
ASMUS Farm Supply	**Chemicals**	**$142.50**
Gordon Flesch Company	**Copier**	**$208.96**
Hargens Court Reporting	**Court Transcript**	**$45.50**
Heidi Goebel	**Travel Expenses for ISACA**	**$270.77**
Iowa County Attorney's Assoc	**Education and training**	**$740.00**
KILR	**Radio Advertising**	**$283.19**
Martin Kane	**VA Donuts reimbursement for 2 months**	**$56.00**
Matt Reinke	**Printer Replacement**	**159.99**
Midwest Card and ID Solutions	**SA 7**	**$900.00**
Quadient Postage Funding	**Postage**	**$1,000.00**
Sanofi Pasteur Inc	**Vaccines**	**$2,954.20**
Visa HG	**Hotel for ISACA**	**$500.64**
Visa MS	**Copier**	**$125.00**
West Payment Center	**Westlaw Legal and Court related services**	**$1,027.11**
Young Bros Lawn Protecting	**Lawn care for Annex and courthouse**	**$570.25**
	Total	**$9,179.64**

Joint Drainage District Claims:
EK5 Goodwin Law Office $57.50
EK2 B & W Control Specialists $6181.50
EK4 B & W Control Specialists $883.35
Motion to approve the joint drainage district claims by Quastad, second by Pluth. All ayes. Motion carried.

Motion by Glasnapp, second by Schumacher to approve the monthly Emmet County drainage claims. All ayes. Motion carried.

Board discussed the appointment to the board of adjustment. No new names to offer to fill the open seat.

Quastad did not reach out to citizens about Lincoln Township Clerk open position.

Board discussed with County Attorney Summers Bauler the request to be interviewed by KILR radio together on Thursday, July 17. Goebel will post public notice of the KILR interview.

Board discussed the local zoning point of contact. Schumacher will work on a zoning contact position summary.

Motion by Schumacher, second by Glasnapp to approve the Estherville Communications request to install a temporary Wi-Fi access point in the West Administrative Building. All ayes. Motion carried.

Resolution 25-29 Approving the Appointments of Deputies, Assistants and Clerks to the Elected Offices of Recorder and County Attorney of Emmet County. Motion to adopt by Schumacher, second by Glasnapp. Roll call vote: Schumacher-aye, Glasnapp-aye, Pluth-aye, Quastad-aye, Hansen-aye. Resolution adopted.

WHEREAS, pursuant to Iowa Code Section 331.503 (1) and 331.903, County Elected Officials in Iowa are afforded the authority to appoint one or more deputies, assistants, or clerks for those whose acts they are responsible, and:
PURSUANT to Iowa Code Section 331.903(1), any such appointments are subject to approval of the Board of Supervisors, and,
WHEREAS, the Board has determined it would be in the best interest of Emmet County to approve such appointments;
NOW, THEREFORE, be is resolved that the following appointments in the Offices of the Emmet County Recorder and County Attorney ARE HEREBY APPROVED;

Recorder's Office:	Jill White, Recorder's Assistant
	Linda Quinn, Recorder's Assistant
County Attorney's Office:	Pam Dettmann, Assistant County Attorney (Deputy)
	Michelle Howing, Attorney's Assistant
	Elizabeth Bixby, Attorney's Assistant

The above and foregoing resolution was adopted by the Emmet County Board of Supervisors this 15th day of July, 2025.
Lisa Hansen, Chairperson Attest: Heidi Goebel, Auditor

Quastad discussed EPA 17 Swan Lake Project. DNR would like to offer a settlement of $1500 ($5 per yard x 300 cubic yards) from when the lake was drained. DNR will also clean out from the lake/dam to the bridge on the gravel road 190th Street. Board will need to schedule a joint meeting with Palo Alto to discuss.

Manure Management Plans reviewed by the board.

Facility	Owner	Site
Celander IA Lakes 14	Robbin Celander	#70339

Board reviewed quarterly reports for Recorder and Veteran's Affairs.

Motion by Quastad, second by Schumacher to adjourn at 10:17 a.m. All ayes. Motion carried.

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Heidi Goebel, Auditor Lisa Hansen, Chairperson