Approved Emmet County Board of Supervisors' Minutes
June 24, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth, Jeff Quastad, Todd Glasnapp, Tim Schumacher
Media: Mike Tidemann, Ed Funston
Emmet County Employees present: Tammy Krieger, Sheriff Schultes, Walter Davis-Oeth, Travis Sheridan, Allison Fisher, Barb Bohm

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the minutes of the last meeting 6.17.2025 also approving them for publication. Motion to approve the agenda by Schumacher, second by Quastad. All Ayes. Motion carried.

Committee updates: Quastad-upcoming IDDA and housing trust meetings this week; Hansen and Pluth-E911 Meeting; Hansen-Early Childhood; Schumacher-RIDES, Sioux Rivers, NW Iowa Planning and Development.

Public forum: Pluth updated the Board on the Public Health HVAC; Goebel will be attending the ISACA annual conference. Pluth and Davis-Oeth gave the Rotary club a tour of the new secondary roads shop.

Motion by Pluth to approve June claims part two including mileage claim for Hansen, second by Schumacher. All ayes. Motion carried.
Motion by Pluth to approve Quastad's drainage mileage, second by Glasnapp. All ayes. Motion carried.

Claims Paid Prior

6-18-2025	Employee Benefits Systems	Health Ins Premium	$104,392.13
6-18-2025	IMWCA	Workers Compensation Ins	$99,625.00

Vendor Name	Payable Description	Total Payments
Ace Hardware	West Admin Supplies Battery, Filter, Etc	$ 217.86
Alliant Energy	LIGHTS	$ 599.21
ALLISON FISHER	MSHA	$ 295.17
Alpha Wireless Comm	Radio Dispatch Console Project	$ 150,000.00
AMAZON CAPITAL SERVICES	Dispatch Monitor Mounts	$ 1,026.53
Armstrong Journal	LEGAL FUEL LETTING	$ 95.68
Armstrong Service Center	GAS	$ 20.00
ASMUS FARM SUPPLY	Chemicals	$ 933.50
B & W CONTROL SPECIALISTS INC	GUARDRAIL TREATMENT	$ 2,100.00
Ben Huntley	Mileage and expenses	$ 450.60
BLUM & LEONARD AGENCY INC	Real Property insurance for West Admin	$ 763.00
BOMGAARS SUPPLY	WADDLE	$ 995.96
Bret Mace	Safety Boots	$ 160.45
Campbell Supply Company	HAMMER DRILL	$ 724.36
Cannon Moss Brygger & Assoc	ARCHITECT SERVICES	$ 808.25
Carlos L Witbracht	Veteran Transport	$ 38.40
CDWG INC	Laptop Verterans Affairs	$ 1,885.99
Centurylink	E911 Phone Services for May and June 2025	$ 260.82
Christensen Construction Company	ARPA Courthouse Renovation Application #1	$ 270,296.00
City of Wallingford	WATER & SEWER	$ 35.75
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	$ 80.87
COLEMAN AUTOMOTIVE SL	PARTS	$ 70.17
CRYSTEEL TRUCK EQUIPMENT	PARTS	$ 382.00
DIAMOND MOWERS INC	PARTS	$ 5,150.78
DON'S TRUCK SALES INC	PARTS	$ 159.77
Emmet Co Sheriff	Transport fees JVJV003145	$ 741.80
Estherville News and Spirit	FUEL LETTING	$ 170.68
ESTHERVILLE PRINTING CO	Office Supplies Checks Stock	$ 591.95
FAREWAY STORES	Misc grant items, food, qtrly programming	$ 311.06
FLEETPRIDE	PARTS	$ 148.41

FORCE America Distributing LLC	PARTS	$	414.07
GORDON FLESCH COMPANY	CONTRACTED MACHINE	$	89.10
GREAT LAKES CONCRETE	PEA ROCK	$	4,698.89
Growmark, Inc	DOLLIVER LP	$	957.08
Heidi Goebel	Mileage for Civix Training in Mason City	$	123.60
HY-VEE ACCOUNTS RECEIVABLE	Grounds Flowerbeds	$	255.16
IA Dept of Health and Human Services	Vital Records Security Paper	$	71.23
IOWA DOT-OFFICE OF FINANCE	SNOW FENCE	$	666.50
IA Lakes Corridor Development	Qtrly Payments 4 out of 4	$	8,750.00
IOWA LAKES ELECTRIC COOP	Utilities	$	1,391.05
IOWA LAKES REGIONAL WATER	DOLLIVER	$	72.50
IOWA PRISON INDUSTRIES	SIGN INVENTORY	$	1,177.29
ISAC-REGISTRATIONS	2025 Annual ISAC Conference	$	275.00
J & K SNOWMOBILE	Chain Saw Chaps	$	59.99
Jacobson-Westergard & Associates, Inc	A20 PROFILE GRADE	$	560.00
JCL SOLUTIONS	Courthouse Custodial Supplies	$	310.96
JEFFREY QUASTAD	Mileage for FY 2025	$	774.00
JOHN DEERE FINANCIAL	Grounds Mower Service	$	22.01
JOHNSTON AUTOMOTIVE	PARTS	$	66.45
KARI BATMAN	Mileage	$	136.94
Kirkham, Michael & Associates, Inc	BRIDGE DESIGN	$	7,949.00
LAWSON PRODUCTS INC	PARTS	$	3,019.06
LISA HANSEN	Monthly mileage	$	105.60
Mantronics Mailing Systems, Inc	Postage Meter supplies	$	50.90
MARCO (MPLS)	Copier Auditor	$	91.38
MARCO SERVICE NW7128 (MPLS)	Coper contract	$	28.00
MARIA HANSGAARD	Mileage and expenses	$	18.60
MARTIN KANE	Mileage reimbursement for 2 meetings	$	56.88
MCKESSON MEDICAL & SURGICAL	Immunization Grant Supplies	$	501.68
MEDIACOM	INTERNET	$	324.99
MIDAMERICAN ENERGY CO	NATURAL GAS	$	17.63
MIDWEST CARD AND ID SOLUTIONS	Rapid Tag Annual Software	$	500.00
MIDWEST TECHNOLOGY SERVICES	Phone system install/setup	$	12,247.28
MIDWEST WHEEL COMPANIES	PARTS	$	58.29
MONICA CASTILLO	Mileage and expenses	$	118.84
Montandon Wrecker Service	Tuttle Truck Service	$	69.23
North Union Community Schools	Courthouse Flowers	$	148.00
NuWay-K&H Cooperative	Gas Diesel delivered 6-20-2025	$	24,899.03
OFFICE ELEMENTS	OFFICE SUPPLIES	$	94.14
PAULA MYHRE	Mileage and expenses	$	63.60
POWER PLAN	PARTS	$	629.93
Pro Cooperative	Gas	$	38.61
Quadient Leasing USA, Inc	Postage Meter Lease	$	796.92
REGIONAL TRANSIT AUTHORITY	Annual Payment	$	5,000.00
Ringsted Dispatch	LEGAL FUEL LETTING	$	47.84
SHARON HOOGE	Mileage	$	67.20
STALLS FARM & HOME	TILE SUPPLIES	$	254.89
STOREY-KENWORTHY Company	Office Supplies Paper	$	252.16
SWIFT AIR INC	Fixing of AC in Treasurer's office	$	1,247.56
Sydaptic, Inc	Jail Door Console Project	$	50,000.00
TAYLOR HOWING	Mileage	$	132.00
TEN POINT CONSTRUCTION INC	CONCRETE PATCHING	$	182,852.52
TREVOR DUCKETT	Offsite Backup Software	$	435.00
U OF IA STATE HYGIENIC LAB	Water Testing	$	58.00

VISA	HB incentives, Qtrly program, handwash, hunger	$ 7,450.20
WESSELS OIL COMPANY INC	DUST CONTROL	$ 2,480.00
WINDSTREAM	DOLLIVER	$ 16.91
WINTER EQUIPMENT COMPANY INC	TIPS	$ 1,141.98
ZIEGLER	BLADES	$ 36,507.82
	Grand Total	$800,158.51

Tammy Krieger presented the Emmet County only drainage districts for annual drainage assessments. Motion by Glasnapp to assess the following drainage districts as follows:

Drainage District Name	District Number	Assessment
44 Main Ditch	10244	$25,000
80	10322	$20603.93
22	10080	$13,000
29 UPPER LAT C	10644	$16230.71
85	10327	$11331.27
77	10319	$10010.82
35 LAT 2 BRANCH 2	10039	$7455.38
94	10336	$4913.94
19	10017	$3297.93
37 BRANCH 81	10157	$3128.57
35 LAT 11	10068	$3030.44
35 LAT 3	10044	$3387.54
37 BRANCH 65	10146	$2521.11
68 NM BRANCH 1-D-1	10277	$3052.56
37 BRANCH 134	10207	$2347.42
37 BRANCH 83	10159	$2334.16
37 BRANCH 88	10163	$1932.62
87	10329	$1353.02
37 BRANCH 164	10232	$1779.64
139	10378	$1277.10

A $5 minimum parcel fee applies to all drainage assessments and a $5 administration fee to all reclassifications and main drainage districts. Second by Pluth. Ayes-Schumacher, Glasnapp, Pluth, Hansen. Nays-Quastad. Motion carried.

Motion to adopt Resolution 25-22 Fiscal Year End Departmental Budget Transfers, second by. Motion to adopt by Pluth, second by Quastad. Roll call vote: Schumacher-aye, Glasnapp-aye, Pluth-aye, Quastad-aye, Hansen-ayes. Resolution adopted.

RESOLUTION 25-22 Departmental Appropriation Changes Transfer for Fiscal Year 2025

WHEREAS, the following fiscal year 2025 transfers shall occur between Emmet County departments as follows:

$5000 From Public Health Department 23 To Environmental Health Department 58
NOW, THEREFORE, BE IT RESOLVED, that the transfer listed is approved by the Board.

Passed and adopted this 24th day of June, 2025. Lisa Hansen, Board Chairperson Attest: Heidi Goebel, Auditor

Board discussed FY 26 Mental Health Advocate position. Motion by Pluth to appoint Sue Duhn as mental health advocate for Emmet County. Motion died for lack of a second. Hansen made the motion to appoint Abby Wallin as mental health advocate for Emmet County, second by Glasnapp. Ayes-Schumacher, Glasnapp, Quastad, Hansen. Nay-Pluth. Motion carried.

Motion by Schumacher to enter in to a 28E agreement with Abby Wallin /O' Brien County for mental health advocate position, second by Glasnapp. Ayes-Schumacher, Glasnapp, Quastad, Hansen. Nay-Pluth. Motion carried.

Planning and Zoning Committee appointment and Board of Adjustment appointment-board discussed a couple of options of Emmet County residents. Tabled until next week.

Lincoln Township Clerk appointment. Tabled until next week.

Local zoning contact discussion. Tabled until next week.

Sheriff Schultes joined the meeting to discuss the dispatch radio console. Sheriff Shultes shared the details of the federal and state requirements and the changing of types of radio transmissions. The E911 board approved $300,000 towards the console upgrade project, the sheriff's FY 25 budget contributed $150,000 towards the upgrade project. Alpha Wireless designed the replacement/upgrade plan with a Motorola console, including a maintenance agreement. This will be a several month process. Motion by Pluth to approve the console replacement project, second by Schumacher. All ayes. Motion carried.

Board discussed the fuel bids previously accepted for secondary roads at the June 3rd supervisor meeting. Allison Fisher distributed bid paperwork for Board review. On June 3rd, the fuel bid was awarded to Pro Coop and the propane bid was awarded to New Century. Ed Westemeier (via Zoom) from NuWay/ K & H shared comments about the fuel bidding process and thanked the Board for the last two years of business. The Board stands on the previous motions and accepted bids. Davis-Oeth informed the Board of future reworking of the fuel letting bid paperwork.

County Engineer, Walter Davis-Oeth, asked the Board to adopt resolution 25-24 Amending the FY 2026 Five Year Construction Plan. Davis-Oeth Motion to adopt by Schumacher, second by Pluth. Roll call vote: Schumacher-aye, Glasnapp-aye, Pluth-aye, Quastad-aye, Hansen-ayes. Resolution adopted. A full copy of the resolution is available in the Auditor's Office or on emmetcountyia.gov.

Discussed drainage district 146 location and parcels.

West Administrative Building need to go measure the area.

DNR issued hog confinement construction permit reviewed by the Board.

Site Name	Owner	Site #
K & T Olson Swine	Thomas Olson	71965

Motion by Schumacher, second by Quastad to adjourn at 11:02 a.m. All ayes. Motion carried.

_____ _____

Heidi Goebel, Emmet County Auditor Lisa Hansen, Chairman