

Present: Lisa Hansen, Chair; John Pluth; Todd Glasnapp; Jeff Quastad; Tim Schumacher-Vice Chair

Media: Mike Tidemann, Ed Funston

Emmet County Employees present: Heidi Goebel, Melanie Summers Bauler, Diann Minion, Michelle Howing, Barb Bohm, LuWanda Towell, Casee Ross, Sheriff Schultes

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Pluth to approve the minutes of the last meeting 4.8.2025 also approving them for publication. All ayes. Motion carried. Motion to approve the agenda by Quastad, second by Glasnapp. All Ayes, motion carried.

Committee updates. Hansen-county safety meeting; Emmet County is 377 days accident-free workplace, radon mitigation is installed in lower law enforcement center. Hansen-went to the opioid substance use prevention speaker at Iowa Lakes Community College. Quastad-Hazmat and Petersen Point.

Public forum. Lead the Ville class members present: Marty Bergstrom and Parker Olesen; Recorder Minion discussed with the board about changing passport processes July 1; Assessor Bohm announced her retirement this summer; Goebel stated she would be attending Tenex (Election pollbooks) User Group meeting in Nevada and Tyler ICUBE training in Ankeny this week; Summers Bauler pointed out an article in the Iowa County Magazine that discussed renewable energy tax revenue in Iowa.

Community Day Care public feedback at the last board of supervisors meeting was discussed. Michelle Howing, Tiny Treasures Daycare, presented the board with letters of support and small business center projections of daycare business sustainability.

Capital campaign funding source for Tiny Treasures Daycare Center non-profit to purchase the Little Wranglers Daycare building. LOSST funds consideration for the daycare center capital campaign. Supervisors discussed pros and cons of using LOSST funds for this purpose. Motion by Schumacher to pledge matching funds up to \$50,000 in LOSST funds to the Tiny Treasures Daycare Center capital campaign, second by Hansen. Discussion on how other county daycare centers may have financial need. Quastad would like to see a proportional share be given based on the percent of rural children attending Tiny Treasures and Little Wranglers to those urban children attending. Supervisor Pluth requested a roll-call vote. Schumacher-aye, Glasnapp-aye, Pluth-aye, Quastad-nay, Hansen-aye. Motion carried.

Opening of the mowing bids for secondary roads shops and public health. Motion to approve low bids Austin Anderson (Secondary Roads shops Estherville \$40, Gruver \$40, Wallingford \$30; Gaylen and Sue Zeman Armstrong \$79 and Ringsted \$48) and Austin Anderson for Public Health \$50 mowing by Quastad, second by Pluth. All ayes. Motion carried.

Bids received from Ten Point Construction for \$155,96.19 and Cedar Falls Construction for \$170,083.30 for PCC Patching. Motion to approve the bid from Ten Point Construction by Pluth, second by Schumacher. All ayes. Motion carried.

Motion by Schumacher to approve a utility permit from Ringtel Communications located at 1761 550th Avenue. Second by Quastad. All ayes. Motion carried.

Motion by Quastad to approve a utility permit Iowa DOT form from Ringtel Communications Section 15, Township 99, Range 31, second by Pluth. All ayes. Motion carried.

Motion by Pluth to approve a utility permit from Iowa Lakes Regional Water 445th Avenue and 180th Street, second by Glasnapp. All ayes. Motion carried.

Motion by Quastad to approve a utility permit from Alliant Energy in Swan Lake Township 180th Street, second by Pluth. All ayes. Motion carried.

Schumacher left meeting at 9:48 a.m.

Motion to approve April claims by Glasnapp, second by Pluth. All ayes. Motion carried. No drainage claims.

Pay 2025 March	\$368,301.31
Total Gross Payroll	\$505,883.33
County Share IPERS	\$57,584.26
County Share FICA/SS	\$21,350.38
County Share Medicare	\$4,993.27
County Share Health/Life/Dent Ins.	\$77,259.18

CLAIMS PAID PRIOR TO April 15, 2025			
DATE	VENDOR	PURPOSE	AMOUNT
3/14/2025	Employee Benefit Systems	Health Insurance Premium	\$109,850.24
3/14/2025	Elizabeth Sanchez	Interpreter Services	\$251.40
3/14/2025	Sanofi Pasteur Inc	Vaccines for 3 months	\$3,967.47
3/14/2025	Marco (Dallas)	Copier lease, copies for 3 months-Sheriff	\$635.70
3/28/2025	Fitzgibbons Law office	Purchase of West Admin Building	\$272,497.00
		Total	\$387,201.81

Vendor Name	Payable Description	Total Payments
A & M LAUNDRY INC	Laundry Services-Courthouse	\$ 606.46
ACCT DEPT AHLERS & COONEY	IUC Proceedings Summit Pipeline	\$ 395.18

ACE HARDWARE	Custodial Supplies	\$	157.27
AG NEWS	Advertising	\$	157.50
ALEX EWEN	PHONE	\$	20.00
ALICE SIMONS	Mileage Reimbursement	\$	165.06
ALLIANT ENERGY	WALLINGFORD	\$	1,167.88
ALLISON FISHER	REIMBURSE SAFETY MTG	\$	26.00
ALPHA WIRELESS COMM.	Mobile Radio	\$	5,218.00
Anitra Larsen	Final Payment County Site	\$	829.00
ANTHONY OLSON	Veteran Ride Reimbursement	\$	19.08
ARMSTRONG AMBULANCE	Monthly payment	\$	449.25
ARMSTRONG HISTORICAL SOCIETY	Monthly Payment	\$	125.00
ARMSTRONG JOURNAL	BOS Meetings	\$	1,643.23
ARMSTRONG SENIOR CITIZENS	Monthly Payment	\$	150.00
Armstrong Service Center	GAS	\$	99.79
ARNOLD MOTOR SUPPLY	PART	\$	848.06
Ashley Skrepak	Educational and Training Mileage	\$	35.80
AT & T	E911 Access	\$	135.05
Atchison County Sheriff's Office	9 Days for hold	\$	315.00
ATTN: CLIENT BILLING AVERA	HEARING TESTING	\$	931.00
AVERA PATIENT FIN SERVICES	Medical & Health Services Prison	\$	228.19
BARBARA BOHM	Mileage/Parking ISAC Meeting	\$	236.80
BAYCOM INC	Computers, Dock, Module	\$	40,530.00
BCN TELECOM	Gruver Sheriff	\$	73.31
BEN HUNTLEY	Mileage and Expenses	\$	435.80
BLACK HILLS ENERGY	ESTHERVILLE	\$	4,009.48
BLUM & LEONARD AGENCY INC	Property Insurance West Admin	\$	7,090.00
BRANDON BLAIR	Snow removal	\$	135.00
Brent Shatto	2 Meals on Prisoner Transport	\$	952.05
CAASA	Monthly Payment	\$	208.33
EMMET CO FAIRGROUNDS	Monthly Payment	\$	4,664.58
Cannon Moss Brygger & Associates, P.C.	ARCHITECT SERVICES	\$	2,397.00
CASEE ROSS	Mileage	\$	45.60
CENTURYLINK	E911 Services	\$	260.83
CENTURYLINK	Conservation Acct #71545015	\$	33.36
CHRISTENSEN CONSTRUCTION	NEW SHOP	\$	64,600.00
CITY OF ARMSTRONG	WATER/SEWER	\$	121.89
CITY OF ESTHERVILLE	Electricity	\$	3,980.07
CITY OF ESTHERVILLE AMB	Monthly Payment	\$	2,541.67
City Of Ringsted	GARBAGE	\$	40.50
CITY OF WALLINGFORD	WATER/SEWER	\$	66.49
CITY OF WALLINGFORD	Monthly Payment	\$	420.98
Corporate Translation Services Inc	Public Health Interpreter	\$	9.97
COST ADVISORY SERVICES INC	FY Cost Allocation Plan	\$	4,450.00
DAN'S REPAIR	32-5:4 tires mounted,balanced,tire disp	\$	116.00
DEB KARELS	CELL STIPEND	\$	22.40
DetectaChem, Inc	Drug Test Kits	\$	120.80
DIANN MINION	ISAC Spring School expenses	\$	586.31
DISCOVERY HOUSE	Monthly Payment	\$	583.33
DON JOSE RESTAURANT, Inc	Feb and March jail meals	\$	1,488.00
DON'S TRUCK SALES INC	PARTS	\$	454.90
ELIZABETH BIXBY	CELL STIPEND	\$	20.00
ELIZABETH SANCHEZ	Interpreter services	\$	192.95
EMMET CO ENGINEER	March Fuel	\$	2,824.81
EMMET CO HISTORICAL SOCIETY	Monthly Payment	\$	500.00
EMMET CO SHERIFF	Transport fee FECR012688	\$	1,002.40
EMMET CO TREASURER	Monthly postage	\$	3,706.40
EMPLOYEE BENEFIT SYSTEMS	Monthly Health Insurance Premium	\$	108,630.08
Equipmentsshare.com Inc	Naturalist Supplies	\$	40.66
Estherville Chamber Of Commerce	RAGBRAI Sponsorship 2025	\$	21,666.67
ESTHERVILLE COMMUNICATIONS	Internet Fees	\$	466.90
ESTHERVILLE DINNER DATE	Monthly Payment	\$	300.00
ESTHERVILLE LIBRARY	Monthly Payment	\$	1,440.33
ESTHERVILLE NEWS AND SPIRIT	Publications and notices	\$	1,631.10
ESTHERVILLE PAINT & GLASS	Naturalist supplies	\$	34.88
ESTHERVILLE PRINTING CO	Office Supplies - Envelopes	\$	474.00
FAREWAY STORES	Groceries	\$	631.18
FILE 2594 COUNSEL VISUAL EDGE IT	Printer Copies	\$	83.76
FIRSTNET AT&T MOBILITY	IT Hotspot	\$	134.20
FORSYTH LAW OFFICE	Professional Services for JL	\$	1,857.80
GALLS LLC	Uniforms for Emma	\$	225.30
GORDON FLESCH COMPANY	MAINTENANCE CONTRACT	\$	121.46
GORDON FLESCH COMPANY	Copier	\$	656.58
Growmark, Inc	PROPANE	\$	730.63
Heartland Tire, Inc	Mart Bus 4 Tires	\$	604.00
HEIDI GOEBEL	Travel Expenses	\$	293.42
HOLIDAY INN-DM AIRPORT	HOTEL	\$	515.20
HY-VEE ACCOUNTS RECEIVABLE	Med Cups	\$	441.58
IA DEPT OF INSPECTION & APPEAL	Inspection of Boilers	\$	80.00
IDA CO Treasurer DIST III Treasurer	Reg & dues for yearly All-staff training	\$	90.00
INLAND TRUCK PARTS & SERVICE	PARTS	\$	3,821.76
INMAN VINYL SHOP	Park Signage decals	\$	22.50

IOWA COUNTY ATTORNEYS ASSOC	Membership Dues	\$	380.00
Iowa Department of Public Health	Autopsy Fee RM	\$	1,900.00
IOWA EMERGENCY MGMT ASSOC	U of O Conference	\$	155.00
IOWA GREAT LAKES DOORS	REPAIRS	\$	373.50
IOWA LAKES ELECTRIC COOP	Utilities	\$	589.04
IOWA LAKES REGIONAL WATER	GRUVER	\$	149.00
IA LAW ENFORCEMENT ACADEMY	MMPI & Jail School	\$	570.00
ISAC UNEMPLOYMENT	Unemployment 1st Quarter 2025	\$	4,606.94
ISAC-REGISTRATIONS	2025 ISACA Summer Conference Heidi	\$	250.00
ISCTA-DUBUQUE CO TREASURER	Educational and Training Services	\$	150.00
J CHAD PROFESSIONAL TRAINING	Speaker for Qtrly Programming	\$	8,460.00
JAMES CREECH MD	Medical Examiner Fees	\$	200.00
JCL SOLUTIONS - JANITORS CLOSE	Courthouse supplies	\$	991.05
JEFFREY ENDERSON	CELL STIPEND	\$	20.00
JILL MONTREUIL	Custodial Services for March	\$	300.00
JIM ANDERSON	Annex Snow Removal	\$	305.00
JOHN DEERE FINANCIAL	TRACTOR LEASE	\$	11,719.70
JOHNSTON AUTOMOTIVE	BATTERIES	\$	503.87
KAPP'S FIRE EXTINGUISHER SALES	Fire Extinguisher	\$	99.15
KARI BATMAN	Mileage	\$	92.60
KAYLEEN FARMER	CELL STIPEND	\$	20.00
Kirkham, Michael & Associates, Inc	BRIDGE DESIGN	\$	3,082.23
KWIK TRIP	Groceries	\$	63.02
Larry Kirchner	PHONE	\$	20.00
LAWSON PRODUCTS INC	PARTS	\$	2,457.79
LISA HANSEN	Mileage	\$	644.50
LISA ROSBURG	Spring Conference	\$	290.24
LUCAS OLESON	PHONE	\$	20.00
MAIL SERVICES LLC	Letter/Postage for HF 718 hearing	\$	4,075.45
MAINSTAY SYSTEMS OF IOWA	Monthly Maintenance x3	\$	237.00
MARCO (DALLAS)	Printer fees x2	\$	403.15
MARCO (MPLS)	Copier maintenance and copies	\$	1,371.26
MARCO SERVICE NW7128 (MPLS)	Copier	\$	23.49
MARY MOORMAN	Contracted services	\$	178.75
MATT REINEKE	Phone Stipend	\$	20.00
MCKESSON MEDICAL & SURGICAL	Immunization supplies	\$	76.86
MEDIACOM	Courthouse phone service	\$	2,173.36
MELANIE SUMMERS BAULER	CELL STIPEND	\$	20.00
MICHELLE HOWING	CELL STIPEND	\$	20.00
MIDAMERICAN ENERGY CO	NATURAL GAS	\$	254.41
MIDWEST CARD AND ID SOLUTIONS	Rapid tag annual software	\$	500.00
MIDWEST TECHNOLOGY SERVICES	Deposit for Fiber to West building	\$	2,246.35
MIDWEST WHEEL COMPANIES	PARTS	\$	99.70
MONICA CASTILLO	CELL STIPEND	\$	20.00
MONTANDON WRECKER SERVICE	Oil Change	\$	926.83
NACCHO	Annual Dues 7-1-25/6-30-26	\$	280.00
NORTHSTAR ELECTRIC LLC	Retrofit LED Lights	\$	1,714.00
NuWay-K&H Cooperative	DIESEL	\$	31,972.69
NW IA PLANNING & DEVELOPMENT	Sheild FY 25 4th Draw	\$	3,620.00
OFFICE ELEMENTS	Toner cartridge, paper, file folders	\$	591.10
ONE OFFICE SOLUTION	Binder Dividers and paper	\$	124.23
O'REILLY AUTOMOTIVE	PARTS	\$	86.45
PALO ALTO CO ENGINEER	REPAIR	\$	25.00
PAMELA DETTMANN	CELL STIPEND	\$	20.00
PAUL PETERSON	SAND	\$	1,357.40
PAULA MYHRE	CELL STIPEND	\$	20.00
POMP'S TIRE SERVICE INC	TIRES	\$	2,018.59
POWER PLAN	PART	\$	142.04
Pro Cooperative	BULK OIL	\$	577.15
Professional Court Reporters of Iowa LLC	Depositions	\$	118.25
Richard McKean	Zoning Workshop	\$	101.00
RICOH USA	Copier Maintenance	\$	27.69
Ringsted Ambulance	Monthly Payment	\$	374.42
Ringsted Dispatch	BOS Meetings	\$	720.88
Ringsted Library	Monthly Payment	\$	480.08
Ringsted Senior Citizens, %Ron Wilson	Monthly Payments	\$	150.00
Ringsted Telephone	ARMSTRONG	\$	131.72
RIVER VALLEY TELE	Phone and internet	\$	186.66
ROB GOEBEL	Monthly DHS Rent	\$	1,992.00
ROXANNE BUDACH	CELL STIPEND	\$	20.00
SANOFI PASTEUR INC	Vaccines	\$	3,063.20
SECURE SHRED SOLUTIONS LLC	Shred Service	\$	52.00
SHARON HOOGE	Mileage and meal expense	\$	267.80
SHERRI WILLIAMS	Cleaning	\$	302.50
SIDNEY KRUEGER	Cel phone stipend	\$	20.00
SONIA CASTILLO	Interpreter services	\$	155.20
SPENCER OFFICE SUPPLIES	Paper	\$	97.80
STALLS FARM & HOME	SHOP TOOLS	\$	1,592.18
STAR GROUP LLC-NAPA	TOOLS	\$	688.27
Steve J Hallgren	Zoning Admin Fee	\$	995.33
STEVE'S SALES & SERVICE	Wash Machines Fixes	\$	286.64

STOREY-KENWORTHY Company	Office Supplies	\$	578.86
TAMMY KRIEGER	CELL STIPEND	\$	20.00
TAYLOR HOWING	Mileage	\$	174.20
THOMAS EGELAND	CELL STIPEND	\$	20.00
TIGER PRIDE LAWN CARE	Extermination Services	\$	45.00
T-Mobile USA Inc	Cell phone services & Hotspots	\$	400.83
Tracy L Hett-North Iowa Reporting	Depositions	\$	316.25
TRAVIS FREDERICKSEN	PHONE	\$	20.00
TRAVIS SHERIDAN	Phone Stipend	\$	20.00
TRAVIS WILSON	BALANCE TIRES	\$	30.00
TREVOR DUCKETT	New Offsite Backup Software-FEB	\$	830.00
Tritech Software System	911 Hardware Maintenance	\$	1,527.80
TRUCK CENTER COMPANIES	REPAIRS	\$	2,197.78
U OF IA STATE HYGIENIC LAB	Water testing	\$	160.50
UPPER DES MOINES OPPORTUNITY	FY 25 QTR 4 Allocation	\$	3,000.00
US POSTAL SERVICE - POSTAGE B	Postage	\$	500.00
VANDER HAAGS INC	PARTS	\$	992.19
VERIZON WIRELESS	Phone and Internet Services	\$	416.58
VFW POST 3388	Supper for Jail	\$	472.00
VISA	Testing postage	\$	6,235.35
WELLS FARGO - ELITE CARD	Transport fees	\$	1,100.54
WELLS FARGO FINANCIAL LEASING	Copier Lease - Ricoh C2500	\$	68.00
WEST PAYMENT CENTER	Westlaw 2 Months	\$	2,054.22
WESTERN IOWA TOURISM REGION	Annl Count Membership Dues FY 25	\$	500.00
WEX BANK	GAS	\$	46.34
William C Burdick	GUTTERS	\$	3,081.60
WINDSTREAM	Crisis line	\$	30.62
WINDSTREAM	DOLLIVER PHONE	\$	80.38
ZIEGLER	PARTS	\$	14,372.21
Grand Total:			<u>\$ 452,360.56</u>

Bret Mace and Cami Paulson from the Emmet County Fair Board discussed a roof problem with the board on the Eagle Lake Building at the Fairgrounds. Fair board wanted to make the supervisors aware of the cost of roof replacement at a \$40,000 estimate or a rubber seal roof repair at an estimate of \$14,000.

Perry Russell representing the American Legion and Veteran’s Memorial requested that the WWI Monument / Ft. Defiance Monument located on the west side of the law enforcement center get moved to the Veteran’s Memorial at the corner of N.18th Street and Central Avenue or another location on courthouse square due to the upcoming addition being built on the courthouse. No action taken by board. Consensus of board would be favorable to moving monument. Russell will talk options with American Legion board at next meeting.

Casee Ross came before the board to request that her office be moved to the public health building permanently. Board agreed.

Motion by Quastad, second by Glasnapp to appoint Brent Hopp to the Planning and Zoning board. All ayes. Motion carried.

Motion by Quastad, second by Pluth to reappoint Eric Anderson to the Emmet County Civil Service Commission. All ayes. Motion carried.

Auditor Goebel presented a change of procedure for payment of employee reimbursements and possibly to start paying those through payroll. This would eliminate a paper check for reimbursements. Goebel has contacted the county’s external auditors if they agree with the change. Goebel would also need to meet the requirement of board approval and publication of those employee reimbursement claims. No decision to switchover currently.

Manure Management Plans reviewed by board.		
Facility	Owner	Site
Duane Hoffman	Duane Hoffman	#58894

Board reviewed quarterly department reports from recorder, sheriff and auditor.

Courthouse construction project updates on the law enforcement center AC placement.

West administrative services building had property insurance inspection. Supervisor Pluth, Auditor Goebel, ICAP inspector and Cody Newgard from Blum and Leonard were present for the inspection. Goebel created a fixed asset list for building contents.

Motion by Quastad, second Pluth by to adjourn at 11:00 a.m. All ayes. Motion carried.

Heidi Goebel, Auditor

Lisa Hansen, Chairman