

Approved Emmet County Board of Supervisor Minutes
March 18, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth; Todd Glasnapp; Jeff Quastad; Tim Schumacher-Vice Chair

Media: Mike Tidemann, Ed Funston

Emmet County Employees present: Heidi Goebel, Melanie Summers Bauler, Barb Bohm, Diann Minion, Lisa Rosburg

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Schumacher to approve the minutes of the last meeting 03.11.2025 also approving them for publication. Motion to approve the agenda by Pluth, second by Quastad. All Ayes, motion carried.

Committee updates: EAPG-Glasnapp and Pluth; Pluth-Conservation Banquet; other board members reviewed their upcoming meeting schedule for the week (weather pending).

Public forum: Summers Bauler toured Redwood Farms with Lead the Ville; Bohm has Assessor’s Conference Board tomorrow (March 19) at 6 p.m. (weather pending).

Penny Clayton, City Administrator, updated board on the Estherville Ambulance Agreement. A perpetual agreement was drawn up with a 3% escalator per fiscal year starting FY 26 and six-month termination clause. Motion by Schumacher, second by Quastad to approve the Estherville Ambulance Agreement for \$120,000 (city share \$80,000 and county share \$40,000) for FY 2026. All ayes. Motion carried.

John Torbert, Iowa Drainage District Association (IDDA) Executive Director, presented the annual update. 2024 was the second year of July drainage clerk/ administrator topics and training. No current drainage bills being debated in the current session. IDDA Annual meeting in Ft. Dodge will be December 5th. Torbert discussed a rehearing in the Iowa Supreme Court relating to the railroads’ responsibility in repair work for drainage districts improvements. IDDA received notice that the Supreme Court is taking the case.

Steve Hallgren, Planning Solutions, joined the meeting to discuss the zoning director contract and job duties. Hallgren discussed the point of contact at courthouse, local staff will be responsible for mailings and publications. Local staff will need to direct zoning inquiries to Planning Solutions. Hallgren will take the minutes of Planning and Zoning, Board of Adjustment meetings and provide those to the county.

Zoning job duties the supervisors are willing to assist with: checking setbacks and site compliance. Hallgren will send an invoice monthly to the county. Bohm will provide county zoning books to Hallgren.

Schumacher left meeting at 9:45 a.m.

Board agreed to continue the zoning stipends for assessor’s office at the following rates: Barb Bohm ; Tammy Stine; LuWanda Towell; Taylor Greig. Bohm resigned March 1 as zoning director. Currently, the zoning stipends are paid to each assessor staff member. Consensus of the board to pro-rate those stipends in March payroll. Motion by Quastad, second by Pluth for \$100 monthly stipend for zoning to Barb Bohm. All ayes. Motion carried.

ISAC spring conference update. Assessor Bohm-discussed proposed property tax reform through SSB 1208 and HSB 313.

Treasurer Rosburg-DOT books for farmers, DOT replacing equipment, proposed legislation affecting treasurers including citizenship added to the back of licenses, no longer release personal info to enforce out of state traffic camera tickets.

Recorder Minion-Iowa Vital records establishing more procedures to prevent fraud; ATV or ORV vehicles: clarification is needed to determine if a slow moving agricultural sign is needed on them. State Patrol is stating yes but the DNR is allowing recorders to provide information that they may get a ticket while the DNR is awaiting clarification. House files for increasing county recorder fees. Iowa Land Records electronic submission is at 60% of documents filed. Emmet County has been a member since 2008.

Auditor Goebel-attended TIF for counties with supervisors and would like to see on a near future agenda a discussion with the board about developing an urban renewal plan for unincorporated areas of the county; presentations included budget certification from the DOM, Secretary of State election procedures, township trustees and clerks, auditor’s business meeting. Rosburg and Goebel also had detailed discussions with Tyler Technologies about our specific immediate needs to assist with our conversion.

Supervisor Hansen-civility general session and planning for meetings; session by session details given

Manure management construction K and T Olson Swine 4, LLC.

Manure Management Plans reviewed by board:

Owner	Site	Site number
LBH Partners	LB Pork	58949
Jeff Anderson	JANS Farms #2	57870
Craig Nemmers	Craig Nemmers	57873

Motion by Pluth, second by Quastad to adjourn at 10:44 a.m. All ayes. Motion carried.

Board adjourned to a work session to discuss recommendations to the wind energy ordinance to present to the Planning and Zoning.