

Approved Emmet County Board of Supervisor Minutes
February 25, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth, Jeff Quastad, Todd Glasnapp, Tim Schumacher

Media: Ed Funston, Mike Tidemann

Emmet County Employees present: Melanie Summers Bauler, Heidi Goebel, Barb Bohm, Kari Batman, Matt Reineke, Travis Sheridan, Casee Ross

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the minutes of the last meeting 2.18.2025 also approve them for publication. Motion to approve the agenda by Schumacher, second by Quastad. All Ayes, motion carried.

Committee updates: Hansen-Early Childhood has been put into 7 regions statewide to match the mental health regions that were set up by the State of Iowa; Schumacher-proposed state legislation for the State of Iowa to take over local board authority to do county ordinances. Several upcoming meetings this week for the board that they will report on next week.

Quastad would like to move forward on filling the zoning director position. Quastad inquired if Bohm would stay on at a per hour rate to fill in temporarily. Pluth would like to hire a consultant.

Public forum: Bohm has filled the part time office position in assessor’s office.

Motion to enter closed session at 8:47 pursuant to Iowa Code 21.5(1)(c) by Quastad, second by Pluth. All ayes. Motion carried.

Motion to leave closed session at 9:43 by Schumacher, second by Quastad. Roll call vote: Schumacher, Glasnapp, Pluth, Quastad, Hansen -ayes. Motion carried.

No decision was made in closed session. Schumacher left at 9:47 a.m.

FY 2026 budget discussions. Zoning department salary line item to be budgeted at \$18,000; extra help \$5000 and FICA/ IPERS to associate with the extra help line item. Board would also like an additional \$10,000 added to the FY 25 budget amendment for zoning salary line item.

Public Health Director, Kari Batman and Board of Health Chairperson, Pam Caboth, attended the meeting to discuss and explain the tax asking for the Board of Health. In the Environmental Health department, the Board of Health requested budget funds for a shared public health vehicle purchase and vehicle expenses as well as a 11.5% raise request for the Environmental Health technician to bring that position in line with state average.

Tax asking amount for Public Health FY 2026 is \$487,350 after budget sessions. Tax asking is the department’s expenditure minus the revenue. Public Health, Environmental Health and Homemaker fall under the direction of the Board of Health. Supervisors reduced environmental health expenditures by taking out the county car expenses and reducing the salary line from request of 11.5% raise to 5%. Pluth made a motion for a 5% raise for environmental health position and no car for environmental health to reduce the tax asking, second by Glasnapp. Vote: Hansen-Glasnapp-Pluth-ayes. Quastad-nay. All ayes. Motion carried.

Casee Ross, VA Director, joined meeting. Tax asking amount for Veterans’ Affairs. Expenditures \$106,900 offset by \$10,000 grant. Tax asking for Veteran’s Affairs \$96.900. VA Director paid 75% from Veteran’s Affairs budget overseen by the Veteran’s Affairs Board. General Assistance department budget is a county department reporting to the Board of Supervisors. Last week, General Assistance position received a 3% raise with other county departments. Motion by Quastad to decrease VA Board salary recommendation from 7% to 3% to reduce the tax asking, Pluth second. All ayes. Motion carried.

Matt Reineke, Conservation Director, joined meeting. Tax asking amount for Conservation is \$292,852 after budget sessions.

Travis Sheridan, EMA /E911 Director joined meeting. Tax asking amount for EMA published and submitted Expenditures of \$149,201 offset by revenue of \$149,201. Tax asking \$0.

Tax asking amount for E911 published and submitted Expenditures of \$365,686 offset by revenue of \$164,000. Tax asking of \$201,686.

Motion to set public hearing date for the Proposed Tax Notice letters for April 1 at 8:15 a.m. by Quastad, second by Pluth. All ayes. Motion carried. This is a stand-alone public hearing and board meeting.

Public forum: Hansen shared more details from her early childhood meeting.

Motion by Quastad to approve tax rates for FY 26, General Basic-\$3.77169 per \$1000 taxable valuation, General Supplemental-\$2.33 per \$1000 taxable valuation, Rural Services-\$3.39 per \$1000 taxable valuation. Second by Pluth. All ayes. Motion carried.

Motion to adopt Resolution 25-08 Fiscal Year 2026 Emmet County Compensation Board Salary Recommendations for Elected Officials by Glasnapp, second by Pluth. Roll call vote: Glasnapp, Pluth, Hansen -ayes; Quastad-nays. Motion carried.

RESOLUTION 25-08 FY 26 EMMET COUNTY COMPENSATION BOARD RECOMMENDATION

WHEREAS, the Emmet County Board of Supervisors Re-established the Emmet County Compensation Board on July 1, 2024, the Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and
WHEREAS, the Emmet County Compensation Board met on January 13, 2025 and made the following salary recommendations for the following elected officials for the fiscal year 2026 beginning July 1, 2025:

<u>Elected Official</u>	<u>Current Salary FY25</u>	<u>Proposed Increase</u>	<u>FY26 Recommended Salary</u>
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Auditor	\$70,144.40	3%	\$72,248.76
County Attorney	\$109,939.27	5%	\$115,436.28
Recorder	\$70,144.40	3%	\$72,248.76
Sheriff	\$98,244.94	5%	\$103,157.16
Supervisors	\$35,176.19	3%	\$36,231.48
Treasurer	\$70,144.40	3%	\$72,248.76

THEREFORE, BE IT RESOLVED that the Emmet County Board of Supervisors approved the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2025.

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$72,248.76	3%
County Attorney	\$115,436.28	5%
Recorder	\$72,248.76	3%
Sheriff	\$103,157.16	5%
Supervisors	\$36,231.48	3%
Treasurer	\$72,248.76	3%

Salary amounts listed will divide equally for 12 pay periods.
Approved this 25th day of February 2025. Lisa Hansen, Chairperson Attest: Heidi Goebel, Auditor

Motion to waive a setback on the right of way on 180th Street by Pluth, second by Glasnapp. All ayes. Motion carried.

Motion to approve Eli Fehr as Twelve Mile Lake Trustee by Pluth, second by Glasnapp. All ayes. Motion carried.

Quastad asked if the board would consider abandoning a county tile through Iowa DNR land to Quastad Farms, LLC. This will appear on a future agenda.

Board reviewed Manure Management Plans		
Owner	Site	Site #
Summit Pork I, LLP	Swan Lake 34	67654
K & T Olson Swine #5	K & T Olson Swine #5	58493

Waiver of Separation Distance for Confinement Buildings
K & T Olson Swine 4

Motion by Pluth, second by Quastad to adjourn at 11:34 a.m. All ayes. Motion carried.

Heidi Goebel, Emmet County Auditor	Lisa Hansen, Chairman
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