Emmet County Board of Health Minutes

Wednesday September 25, 2024, 12:00 P.M.
Emmet County Public Health Conference Room
508 S 1st Street Estherville, IA

Public Health
Prevent. Promote. Protect.

Present: Kari Batman, ECPH Administrator; Mindy Griffith ECPH Business Manager, Pam Caboth, Chair, Andy Spurgin Vice Chair, Lela Kruse, Board member
Guests: Maddie Wankum, MidSioux

1. Call meeting to order: 12:13 pm

2. Approval of Agenda: Lela Kruse motioned to accept the agenda; 2nd by Andy Spurgin. Motion approved

3. Review and Approve July 2024 Meeting Minutes: Motion by Andy Spurgin; 2nd by Lela Kruse. Motion approved

4. WIC and Maternal Health Presentation: Maddie Wankum from MidSioux

5. Administrator's Report from Kari Batman

6. Fiscal year 2025 Update were provided by Mindy Griffith

7. Environmental Health Update: Ben Huntley reported on the 4th Quarter FY 2024 as well as the beginning of FY 2025. Grants to Counties has changed the name to Private Well Program and has increased monies awarded to the grant projects. He will be attending the Iowa Environmental Health Conference.

8. Old Business

   Retention Policy Approval- Discussed changes. Andy Spurgin motioned to approve, Lela Kruse 2nd the motion. Retention Policy approved.

9. New Business
   VFA Program/Policy: Program and Policy discussion. Lela motioned to approve. Andy 2nd, motion was approved.

   ECNCI Intensive and Coordinated Intake Contract Amendment- Kari discussed the amendment to the ECNCI contract. Andy Spurgin made a motion to approve the contract. Lela 2nd, motion approved.

Administrator leave request: Kari requested unpaid leave in October and in December. The board agreed to pay Kari during the October time frame as she will still be working remotely. The December date will be unpaid.

10. Public Forum: no comments added

11. With no other business to discuss, a motion to adjourn at 1:05 pm was made by Andy Spurgin; 2nd by Lela Kruse. The next meeting is scheduled for Wednesday November 20 at noon.

Signed and approved on 11/18/2024

By: Pamela A. Cabbell