Approved Emmet County Board of Supervisor Minutes
February 11, 2025, at 08:30 a.m.
Regular Meeting
Board Room, Courthouse

Present: Lisa Hansen, Chair; John Pluth; Jeff Quastad; Tim Schumacher-Vice Chair
Absent: Todd Glasnapp

Media: Mike Tidemann, Ed Funston

Emmet County Employees present: Heidi Goebel, Melanie Summers Bauler, Sheriff Schultes

Chairman Hansen, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Quastad, second by Pluth to approve the minutes of the last meeting on 2.4.2025 also approving them for publication. Motion to approve the agenda by Schumacher, second by Pluth. All Ayes, motion carried.

Committee updates: Hansen-county safety meeting, Safety Director Mike Raner would like a follow-up with radon mitigation and mold in the assessor's window area. Quastad offered two parts were on back order for the radon mitigation fan installation. Quastad offered that Estherville Paint and Glass will take apart the assessor's office window when the weather is nicer to see if there is mold behind the panels. OSHA report will be posted quarterly. Hansen, Glasnapp, Pluth, Quastad-attended the planning and zoning meeting.

Public forum: Discussion about past RAGBRAI visit in 2005. Treasurer Rosburg distributed her forecast of the increase in driver's license fee for out-of-county residents and how that will impact her revenues. Emmet County residents' fees will remain the same.

Auditor Goebel shared updates from the Iowa Governmental Health Care Plan annual meeting. Our IGHCP renewal agenda date is March 4, 2025.

Motion to approve February claims by Quastad, second by Pluth. All ayes. Motion carried. Motion to approve February drainage claim for DD22 to B and B for $11806 by Schumacher, second by Pluth. All ayes. Motion carried.

Vendor Name	Payable Description	Total Payments
LARRY WHITE	TOOL	$89.00
%RON WILSON RINGSTED SENIOR CITIZENS	Monthly Payments	$150.00
ACCOUNTING DEPT AHLERS & COONEY	External Audit Response Letter	$399.50
ACE HARDWARE	Park Maintenance	$524.41
ALEX EWEN	PHONE	$20.00
ALICE SIMONS	Mileage	$44.40
ALLIANT ENERGY	ARMSTRONG GAS	$1,794.32
ALPHA WIRELESS COMM.	clock work	$1,063.26
AMAZON CAPITAL SERVICES	Screen Wipes	$315.92
ANTHONY OLSON	Mileage	$311.04
Arlo Anderson	SHOP TABLE	$179.63
ARMSTRONG AMBULANCE	Monthly payment	$449.25
ARMSTRONG BUILDING SUPPLY	SUNDRY	$68.94
ARMSTRONG HISTORICAL SOCIETY	Monthly Payment	$125.00
ARMSTRONG JOURNAL	BOS Meetings	$956.55
ARMSTRONG SENIOR CITIZENS	Monthly Payment	$150.00
ARMSTRONG SERVICE CENTER	GAS	$171.78
ASPHALT PAVING ASSN OF IOWA	CONFERENCE	$750.00
AT & T	E911 Access	$52.51
ATLAS STAMP AND SEAL CO	SO Stamp	$27.20
ATTN: CLIENT BILLING AVERA	DRUG TESTING	$120.00
AUDITOR OF STATE	Audit Filing Fee	$625.00
B & B FARM DRAINAGE INC	BRIDGE DEBREE	$5,170.00
BARBARA BOHM	MILEAGE	$86.40
BCN TELECOM	Monthly charges	$78.59
BEN HUNTLEY	Mileage and expenses	$1,461.20
BLACK HILLS ENERGY	Acct# 3712 3998 75 Gas Bill Courthouse	$5,506.25
BOB BARKER COMPANY INC	Jail Uniforms-Sweatshirts	$788.57
BOMGAARS SUPPLY	SHOP TOOLS	$684.10

CAASA	Monthly Payment	$208.33
CAMI PAULSON EMMET CO FAIRGROUNDS	Monthly Payment	$4,664.58
CDWG INC	Office 365 Licenses add on	$714.33
CEN TEC CAST METALS PRODUCTS	Grave Markers 58053	$2,636.26
CENTURYLINK	Admin Phone	$190.05
CENTURYLINK	Long Distance	$33.66
Charm-Tex, Inc	Inmate Blanket	$92.90
CHRISTENSEN CONSTRUCTION COMPA	NEW SHOP	$264,243.00
CINTAS	FIRST AID	$226.87
CITY OF ARMSTRONG	WATER/SEWER	$120.75
CITY OF ESTHERVILLE	Annex expenses	$4,467.58
CITY OF ESTHERVILLE-AMBULANCE	Monthly Payment	$2,541.67
CITY OF RINGSTED	GARBAGE	$40.50
CITY OF WALLINGFORD	WATER/SEWER	$47.10
CITY OF WALLINGFORD	Monthly Payment	$337.00
CMBA ARCHITECTS	ARCHITECT SERVICES	$1,496.00
CMI INC	Calibration Gas for PBT's	$240.28
Colleen Quastad	Transport fees AGCR012974	$112.50
Corporate Translation Services Inc	Law Enforcement Interpreter	$202.25
Crisis Canines of the Midlands	Training of Crisis Canine	$6,300.00
DAN'S REPAIR	Oil Change	$66.00
DEB KARELS	CELL STIPEND	$28.40
DIANN MINION	Birth Envelopes & DNR Baggies	$73.87
Digi-Key Corporation	Power Supplies for tower site	$208.49
DISCOVERY HOUSE	Monthly Payment	$583.33
DON JOSE RESTAURANT, Inc	January Meals	$1,224.00
DR GREG WILLIAMS	3 Teeth Extracted	$565.00
DUITSMAN PLUMBING & HEATING	REPAIRS	$1,047.86
ELIZABETH BIXBY	CELL STIPEND	$20.00
ELIZABETH SANCHEZ	Interpreter services	$347.10
EMMET CO AUDITOR	Fiscal Year bill Opioid Fund Admin fee	$500.00
EMMET CO ENGINEER	Jan Fuel	$2,949.94
EMMET CO HISTORICAL SOCIETY	Monthly Payment	$500.00
EMMET CO SHERIFF	Transport fee AGCR012974	$1,649.40
EMMET CO TREASURER	POSTAGE	$1,651.53
Eocene Environmental Group, Inc	Lead Inspector Training	$2,400.00
ESTHERVILLE CHAMBER OF COMMERCE	Monthly Payment	$1,666.67
ESTHERVILLE COMMUNICATIONS	Internet Fees	$465.41
ESTHERVILLE DINNER DATE	Monthly Payment	$300.00
Estherville Garden Club	Garden Club Dues 2025	$15.00
ESTHERVILLE LIBRARY	Monthly Payment	$1,440.33
ESTHERVILLE NEWS AND SPIRIT	BOS Meeting	$1,292.57
ESTHERVILLE PAINT & GLASS	Aquarium Display Lid	$27.73
ESTHERVILLE PHARMACY	Prisoner Meds	$1,055.93
ESTHERVILLE PRINTING CO	Regular and Window Envelopes	$422.53
FAREWAY STORES	Groceries	$784.44
FARM & HOME PUBLISHERS	Advertising	$459.80
FILE 2594 COUNSEL - VISUAL EDGE IT	Copier maintenance and copies	$60.94
FIRSTNET AT&T MOBILITY	PD Aircards	$1,081.76
FORCE AMERICA INC	PARTS	$555.61
GL Dodge City, LLC	2025 Dodge Durango	$45,456.00
GORDON FLESCH COMPANY	COPIER	$44.64
GORDON FLESCH COMPANY GFC LEASING-	Copier	$243.43
GRAINGER	CHAPS	$246.30
Grownmark, Inc	PROPANE DOLLIVER	$1,553.61
Guth Laboratories, Inc	Datamaster mouth piece	$53.42
H&H Industries, Inc	Light Bulbs	$544.22
HEIDI GOEBEL	Travel Expenses ISAC New Officer Sch	$142.84
Holiday Inn Des Moines Downtown-Mercy Campus	MTG Expense-Residential Class	$255.36
HOME IMPROVEMENT CENTER	NUTS	$2.99
Hughes County Finance Office Auditor	Inmate Jail Billing OCT 2024	$195.00
HY-VEE ACCOUNTS RECEIVABLE	Cleaning Supplies	$850.48

IACCB	CCDA Dues 2025	$100.00
IACCVSO TREASURER	Spring School Registration	$75.00
ILCC BUSINESS OFFICE	Election Training meal	$196.00
Imaging Spectrum, Inc	Passport Photo Film	$568.77
IOWA DOT-OFFICE OF FINANCE	WOOD POSTS	$7,142.85
IOWA LAKES ELECTRIC COOP	Utilities	$1,203.67
IOWA LAKES REGIONAL WATER	GRUVER	$149.00
Iowa Women In Natural Resources	IWINR Conference Sidney	$60.00
ISACA DIST II AUDITORS	2025 Annual Dist 2 Auditor dues	$20.00
ISAC-DUES	ISAC SPRING	$210.00
ISAC-REGISTRATIONS	Registration ISAC Spring Lisa Hansen	$420.00
JACK'S UNIFORM SALES	Jailer Uniforms	$203.84
JAMES CREECH MD	Medical Examiner Fee	$400.00
JCL SOLUTIONS - JANITORS CLOSE	Courthouse Custodial Supplies	$1,777.18
JEFFREY ENDERSON	CELL STIPEND	$20.00
JILL MONTREUIL	Custodial	$100.00
JOHN DEERE FINANCIAL	HYGARD	$974.15
JOHNSTON AUTOMOTIVE & INDUSTRIAL	PARTS	$606.19
KARI BATMAN	Mileage/expense reimbursement	$155.60
KAYLEEN FARMER	CELL STIPEND	$20.00
KELTEK INCORPORATED	PART	$56.54
KIRKHAM, MICHAEL & ASSOC INC	BRIDGE DESIGN	$1,977.00
KOSSUTH CO SHERIFF	Service of Papers	$87.40
LARRY KIRCHNER	PHONE	$20.00
LAWSON PRODUCTS INC	WELDING SUPPLIES	$2,340.67
LISA HANSEN	Mileage and hotel for New Officer school	$562.16
LISA ROSBURG	Educational and training	$308.80
LUCAS OLESON	PHONE	$20.00
MAIL SERVICES LLC	Postage	$374.28
MARCO (DALLAS)	Printer fees	$171.42
MARCO (MPLS)	Copier	$639.07
MARCO SERVICE NW7128 (MPLS)	Copier	$10.64
MARIA HANSGAARD	Mileage	$27.65
MARTIN KANE	Meeting and mileage	$92.88
MARY MOORMAN	Contracted Services	$873.13
MATHESON TRI-GAS INC	REPAIRS	$3,747.96
Matt Beaver	Reimbursement-Well Plugging Private	$700.00
MATT REINEKE	Cell phone Stipend	$20.00
MEDIACOM	Courthouse phone services Assessor	$2,068.53
MELANIE SUMMERS BAULER	CELL STIPEND	$20.00
MICHELLE HOWING	CELL STIPEND	$20.00
MIDAMERICAN ENERGY CO	RINGSTED	$329.58
MIDWEST WHEEL COMPANIES	STROBE	$175.99
Military Tribute Banners, LLC	1st Wave Veteran Banners	$1,633.00
MONICA CASTILLO	Mileage reimbursement	$231.88
MONTANDON WRECKER SERVICE LLC	32-6 Brakes VAC Pump, Axel	$1,910.13
NAPA STAR GROUP LLC	PARTS	$371.26
NORTH IA REPORTING	Depositions	$310.08
NuWay-K&H Cooperative	DIESEL	$7,024.56
NW IA DISTRICT ASSESSORS,Seth Postma	2025 MEETING ACCOUNT	$200.00
NW IA PLANNING & DEVELOPMENT	Zoning Services July 1st, 24 -Jan 31, 25	$3,891.12
NW IOWA REGIONAL HOUSING TRUST	FY 25 Local Match Contribution	$904.00
OFFICE ELEMENTS	Copier Paper	$15.00
ONE OFFICE SOLUTION	Bank Boxes, note pads	$222.22
PAMELA DETTMANN	CELL STIPEND	$20.00
PATC	Criminal Law Handbook	$28.00
PAULA MYHRE	Mileage	$121.42
PITNEY BOWES GLOBAL FINANCIAL	Postage meter lease	$796.92
PITNEY BOWES INC	Meter rental,	$325.26
POMP'S TIRE SERVICE INC	TIRES	$258.12
POWER PLAN	PART	$136.48
Pro Cooperative	BULK OIL	$5,674.53

Pro Cooperative	Gas	$7.10
Q CUSTOM DESIGNS	Uniform Naturalist	$139.00
RINGSTED AMBULANCE	Monthly Payment	$374.42
RINGSTED DISPATCH	BOS Meeting	$380.90
RINGSTED LIBRARY	Monthly Payment	$480.08
Ringsted Telephone	E911 Access	$461.57
RIVER VALLEY TELECOMMUNICATION	E911 ACCESS	$889.20
ROA Rochester, LLC	SA Grant Billboard Estherville	$660.00
ROB GOEBEL	Monthly DHS Rent	$1,992.00
ROXANNE BUDACH	CELL STIPEND	$20.00
SCHUMACHER ELEVATOR	4x's Elevator Maintenance	$805.76
SHARON HOOGE	Mileage and meal	$230.00
SHERRI WILLIAMS	Cleaning	$412.50
SIDNEY KRUEGER	Cell phone and Uniform Reimbursement	$166.58
SONIA CASTILLO	Interpreter services	$152.60
SPENCER OFFICE SUPPLIES	Office Supplies	$20.84
St. Luke's Health Resources	DRUG TESTING	$126.00
STALLS FARM & HOME	TOW ROPES	$2,032.87
STATE STEEL OF SPENCER	NEW SHOP	$374.30
SWIFT AIR INC	Maint Agreement 2/26 to 1-26	$7,093.14
TAMMY KRIEGER	Mileage for training at Dickinson CO	$58.40
TAMMY STINE	Mileage Residential Class	$267.00
TAYLOR HOWING	Mileage	$185.00
TEXAS REFINERY CO	MOLY 880	$527.50
THOMAS EGELAND	CELL STIPEND	$20.00
TRACY SUESS	Matron Fees FEB	$720.00
TRAVIS FREDERICKSEN	PHONE	$20.00
TRAVIS WILSON	BALANCE TIRES	$30.00
TREVOR DUCKETT	New Offsite Backup Software	$395.00
TRITECH FORENSICS	Specimen Collection Kit	$99.00
TYLER TECHNOLOGIES	Tyler Annual Fees	$32,805.50
UNDERGROUND VAULTS & STORAGE	Underground Vault Storage Fee	$340.20
UNIVERSITY OF IOWA STATE HYGIENIC LAB	Water testing	$153.00
US POSTAL SERVICE - POSTAGE B	Prepaid postage per Auditor	$1,500.00
VANGUARD APPRAISALS INC	APPRAISAL SERVICES	$1,897.50
VERIZON WIRELESS	Phone/Internet	$541.61
VFW POST 3388	Supper for inmates	$720.00
VISA	Water testing postage	$2,979.70
WELLS FARGO - ELITE CARD	Jailer Meal on Trip	$1,584.36
WELLS FARGO FINANCIAL LEASING	RICOH C2500 LEASE	$68.00
WEST PAYMENT CENTER	Westlaw	$978.20
WEX BANK	GAS	$10.60
WILLSON & PECHACEK P.L.C	DECEMBER 24 ATTORNEY FEES	$146.00
WINDSTREAM	Acct 63194377001-crisis line	$38.66
WINDSTREAM	E911 Access	$233.30
ZIEGLER	PARTS	$3,081.00
	Grand Total:	$503,448.68

Paid Prior

DATE	VENDOR	PURPOSE	Amount
01-31-2025	VISA	Event Supplies, Office Supplies	$2,803.20 TOTAL

Joint Drainage District Claim. Motion to approve by Quastad, second by Schumacher. All ayes. Motion carried.

ECD #61	Beck Engineering	$11,353.75

Pay 2025 January	**$368,637.73**
Total Gross Payroll	**$504,788.87**
County Share IPERS	**$33,854.99**
County Share FICA/SS	**$21,440.00**
County Share Medicare	**$5,014.26**
County Share Health/Life/Dent Ins.	**$75,741.89**

Sheriff Schultes discussed part-time deputy position and wage. Sheriff Schultes told the board that one of the part-time applicants is his brother, Thomas. The nepotism laws in Iowa for elected officials state that the board has to approve this hiring due to the fact they are related. Motion to approve the hiring of Thomas Schultes, brother of Sheriff Justin Schultes by Pluth, second by Quastad. Quastad, Pluth, Hansen- ayes. Schumacher-nays. Motion carried.

Motion on adding new tiers to the lower end of the deputy wage scale, by Schumacher, second by Quastad. All ayes. Motion carried. The scale adds the tiers of 68% through 73% of sheriff's salary to the existing scale of 74%-78%, 80% for Sergeant, 85% for Chief Deputy.

FY 2026 budget session follow up discussion. Board discussed the public health vehicle request; sharing of IT services previously discussed with City of Estherville; when conservation is budgeting for vehicles, need to work out of multi-year budget plan to save for these vehicles.

Motion by Quastad, second by Pluth to adjourn at 9:55 a.m. All ayes. Motion carried.

Board adjourned to the joint board meeting with Palo Alto County supervisors at River Valley Communications starting at 10:30.

Board will hold a budget planning work session at 1:30 in the Emmet County Board Room.

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Heidi Goebel, Auditor Lisa Hansen, Chairman